

तार का पता : "मिनीस्टील"  
Telegraphic Address : "MINISTEEL"



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No. \_\_\_\_\_

भारत सरकार  
GOVERNMENT OF INDIA  
इस्पात मंत्रालय  
MINISTRY OF STEEL  
उद्योग भवन  
UDYOG BHAWAN

नई दिल्ली-110107

New Delhi-110107

दिनांक 29 जनवरी, 2009

सेवा में

संलग्न सूची के अनुसार

विषय : इस्पात मंत्रालय में डी.एल.वाई. टैक्सियों / कारों को भाड़े पर लिए जाने के संबंध में  
वार्षिक आधार पर अनुबन्ध प्रदान करने के लिए मोहरबंद निविदाएं आमंत्रित करने के संदर्भ  
में

महोदय

अधोहस्ताक्षरी को उपरोक्त विषय पर इस्पात मंत्रालय में भाड़े पर डी एल वाई टैक्सियों/कारों को वार्षिक आधार पर आवेदन करने के लिए अनुबंध किए जाने हेतु मुहरबंद निविदाएं आमंत्रित करने का निदेश हुआ है। अगर आपकी फर्म इस कार्य के निष्पादन के लिए संलग्न नियम एवं शर्तों के आधार पर आवेदन करने के लिए इच्छुक है तो अपनी निविदा मुहरबंद लिफाफे में इस पत्र के साथ दिए गए प्रारूप के अनुसार दिनांक **13/02/2009 सुबह 11.00 बजे तक** भेज दें। निविदाएँ आवेदक फर्मों के इच्छुक उपस्थित प्राधिकृत प्रतिनिधियों की उपस्थिति में दिनांक **13/02/2009 को ही सुबह 11.30 बजे खुलेंगी।**

2. इस्पात मंत्रालय में सक्षम प्राधिकारी के पास बिना कोई कारण बताए किसी भी निविदा को स्वीकार अथवा अस्वीकार करने का अधिकार सुरक्षित है।
3. निविदा के साथ Pay and Accounts Officer, Ministry of Steel के नाम देय रूपए 10,000/- का डिमांड ड्राफ्ट संलग्न किया जाना आवश्यक है। अन्यथा निविदा पर विचार नहीं किया जाएगा।

भवदीय

(एस पी त्यागी)

अनुभाग अधिकारी

(दू) 23062537

संलग्नक: 3 पृष्ठ

Terms and Conditions

The tenderer should have a registered and well established Taxi Agency Firm having sufficient number of latest models of taxi cars for hiring. Vehicles provided to the Ministry of Steel should not in any case be more than Three years old. List of vehicles of the required type of model year 2009 and later owned by the tenderer must be attached.

1. The DLY cars should be fully upholstered and provided with all other necessary comforts and facilities.
2. The firm would have to provide well furnished taxis, registration Nos. of which will have been intimated to this office. In case conditions of taxis are not found to be satisfactory, they shall be returned for immediate replacement without any charge.
3. The firm would ensure that the drivers employed have valid driving license, security check as well as educated and well behaved, properly uniformed and well conversant with the traffic rules/regulations and city roads/routes.
4. The agency/firm should have an adequate number of telephones for contact round the clock and provide the taxi within 15 minutes of call made by Section Officer (Genl.Admn.) or dealing hand concerned.
5. The rates should be quoted clearly for 4½ hours/50 Kms., 9 hrs/100 Kms., Separately for Non-AC and AC Cars as in the prescribed format. Extra mileage and detention charges should also be clearly mentioned.
6. Vehicles may also be required for senior officers on a monthly basis. Special rates for a monthly commitment of a specific vehicle or discount over the daily rate as applicable may be quoted.
7. The successful tenderer shall have to deposit a security money of Rs.5000/- (Rupees Five thousand only) through Bank Draft/Banker Cheque in favour of PAO, Ministry of Steel which shall be allowed to be withdrawn on the expiry/termination of the contract. The Security deposit shall be forfeited in case of any default on the part of the contractor in providing of taxis or unsatisfactory service. In this regard, the decision of competent authority i.e. Joint Secretary (Admn.) in the Ministry of Steel shall be final and binding on the contractor.

एस० पी० त्यागी  
अनुमान अधिकारी  
इस्पात मंत्रालय  
उद्योग भवन, नई दिल्ली

The time and distance in respect of hired taxies/DLY cars will commence and terminate at Udyog Bhawan, Maulana Azad Road, New Delhi. The quotation of those taxi-operators situated within the radius of 4-5 Kms of Udyog Bhawan would be given preferences.

- ) The contract so awarded will commence only after depositing of the security amount. The contract so awarded can be terminated by the Joint Secretary (Admn.), Ministry of Steel at any time without any notice or conveying any reason therefore.
1. Bills preferably typed, in connection with the service shall be submitted to this office in the 1<sup>st</sup> week and 3<sup>rd</sup> week of each month.
  2. Competent Authority in Ministry of Steel shall reserve to right to reject all or any of the quotations, without assigning any reason.
  13. While the Ministry has a regular requirement for hiring of taxies it shall have the right not to utilize the services at all at any time for any period without giving any notice.
  14. In case of any dispute of any kind and in any respect whatsoever, the decision of Joint Secretary (Admn.), Ministry of Steel shall be final and binding.
  15. The contract may be considered for extension by mutual agreement for such further period as may be agreed upon, not exceeding one year.
  16. The tender should be accompanied by an earnest money of Rs.10,000/- through Bank Draft in favour of the pay and Accounts Officer, Ministry of Steel, New Delhi. The earnest money shall be refunded to the unsuccessful tenderers/successful tenderer(s) upon deposit of security money.
  17. The firm must quote the PIN and Service Tax No. on their letter head/bills. The Ministry of Steel reserves the right to amend the terms and conditions and also reject any tender/quotation or the contract at any time without assigning any reason therefore.
  18. These terms and conditions would automatically be applicable to the bidders submitting their bids for the said contract.

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एस० पी० खात्री  
अनुदान अधिकारी  
इस्पत भवन  
उद्योग भवन, नई दिल्ली

Quotation should be in the following pattern.

**A) Daily Charges (Minimum) in Rs.**

Sl.No.	Period	Hrs.	Kms.	Tata Indica		Tata Indigo AC	Maruti Esteem AC	Honda City AC	Tavera/Qualis AC
				Non AC	AC				
1.	Full Day	10	100						
2.	Half Day	5	50						
3.	Rate of extra per Km								
4.	Rate of extra per hrs.								

**B) Monthly Charges (Minimum) in Rs.**

Sl.No.	Period	Hrs.	Kms.	Tata Indica		Tata Indigo AC	Maruti Esteem AC	Honda City AC	Tavera/Qualis AC
				Non AC	AC				
1.	Full Day	10	100						
2.	Half Day	5	50						
3.	Rate of extra per Km								
4.	Rate of extra per hrs.								

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