

तार का पता: 'मिनीस्टील'

Telegraphic Address : "MINISTEEL"



सं० 15014/8/2009-सा.प्र.

No. _____

भारत सरकार
GOVERNMENT OF INDIA
इस्पात मंत्रालय
MINISTRY OF STEEL
उद्योग भवन
UDYOG BHAWAN

नई दिल्ली-110107

New Delhi-110107

09.03.2010

सेवा में,

संलग्न सूची के अनुसार,

विषय:- इस्पात मंत्रालय तथा माननीय मंत्रियों के निवासों पर टेबल, कुर्सी, कोटरस्टैंड इत्यादि और स्टील नाम पट्ट, सैलफ इंकिंग स्टैम्प, रबड स्टैम्प इटालीयन फोटो फ्रेम, बैनर, पार्किंग बोर्ड, इंगेजमेंट स्टैड और बरास सील बनवाने के लिए एक वर्ष के अनुबंध के संबंध में।

महोदय,

मुझे वर्ष 2010-11 के दौरान इस्पात मंत्रालय तथा माननीय मंत्रियों के निवासों पर टेबल, कुर्सी, कोटरस्टैंड इत्यादि और स्टील नाम पट्ट, सैलफ इंकिंग स्टैम्प, रबड स्टैम्प इटालीयन फोटो फ्रेम, बैनर, पार्किंग बोर्ड, इंगेजमेंट स्टैड और बरास सील बनवाने के लिए एक वर्ष के अनुबंध के संबंध में आपसे सील बंद निविदाएं आमंत्रित करने का निदेश हुआ है।

2. यदि आपकी फर्म अपेक्षित कार्य करने की इच्छुक हैं तो आप निर्धारित प्रोफार्मा (संलग्न) में अपनी निवेदाएं अधोहस्ताक्षरी के नाम से सील बंद लिफाफे में भेज सकते हैं। निविदाएं को गेट नं.1, उद्योग भवन, में इस्पात मंत्रालय के स्वागत कार्यालय के बाहर लगे टेंडर बॉक्स में दिनांक 19 मार्च, 2010 को प्रातः 11 बजे तक या इससे पहले डाल सकते हैं। सीलबंद लिफाफे के ऊपर स्पष्ट रूप से इस्पात मंत्रालय तथा माननीय मंत्रियों के निवासों पर टेबल, कुर्सी, कोटरस्टैंड इत्यादि और स्टील नाम पट्ट, सैलफ इंकिंग स्टैम्प, रबड स्टैम्प इटालीयन फोटो फ्रेम, बैनर, पार्किंग बोर्ड, इंगेजमेंट स्टैड और बरास सील बनवाने के लिए निविदाएं लिखा होना चाहिए। इस सीलबंद निविदाओं को फर्मों के अधिकृत प्रतिनिधियों, जो उपस्थित होना चाहते हैं, की उपस्थिति में कमरा सं.74 उद्योग भवन में दिनांक 19 मार्च, 2010 को प्रातः 03.30 बजे खोला जाएगा। निविदाएं के साथ रूपये 10,000/- का EMD देना जरूरी है।

3. प्रोफार्मा (अनुबंध) को इस्पात मंत्रालय की वेबसाइट (<http://steel.nic.in>) से भी डाउनलोड किया जा सकता है।

4. यह सुचित किया जाता है कि किये गये ठेके को इस्पात मंत्रालय द्वारा बिना कोई कारण बताए किसी भी समय समाप्त किया जा सकता है। इसलिए इस संबंध में इस मंत्रालय का निर्णय अंतिम होगा और ठेकेदार के लिए बाध्य होगा।

भवदीय,

(अतुल कुमार सिंह)

अनुभाग अधिकारी

दुरभाष : 23062537

अनुलग्नक : यथोपरि।

प्रतिलिपि: कम्प्यूटर सैल- अनुरोध है कि निविदाएं को इस्पात मंत्रालय की वेबसाइट पर डाल दें।

Annexure

Annexure to Ministry of Steel's letter No. 14014/10/2010 Ad(6) dated 5-2-2010

Technical and Financial requirement for award of AMC for maintenance and repair of furniture items in Ministry of Steel and residence of Steel Minister are as follows:-

- a) The firm must be registered with Delhi Government for Work Contract. No sub-contracting of any item of AMC is allowed.
- b) The firm must have at least two year's experience doing maintenance and repair work in Government Organisations/Public Sector Undertakings and should have a turnover of over Rs. 2 lakhs per year during the last two years. Certificates from at least two existing clients of satisfactory performance in maintenance and repair work must be attached. Such
- c) The firm must have PAN and TIN number in its name or name of proprietor.
- d) Income Tax Clearance Certificate or income tax returns and /or sales tax returns for at least one of the last two years must be attached.
- e) The firm shall give detailed address of its workshop and showroom (if any) along with telephone numbers.
- f) The firm is required to deposit EMD of Rs. 10,000/- in the form of either Bank Draft or Bankers cheque etc. in the name of Pay & Accounts Officer, Ministry of Steel. Quotations received without EMD shall be rejected. EMD of unsuccessful bidders will be returned within one month of finalization of AMC.

2. Terms and condition for award of work are given below. AMC is liable to be annulled for breach of any of these terms & conditions :-

- i) The firm shall provide skilled worker on all working days from 9.00 AM onwards.
- ii) Complaints related to doors, drawers and any other item involving safety or security of government property shall be attended promptly even if made after office hours or on holidays.
- iii) The contract will be valid for a period of one year from the date of letter of award. No demand for revision of rates on any account shall be entertained during the period of contract. However, the government reserves the right to terminate the contract earlier after giving notice or grant past contract.
- iv) All the material to be used shall be ISI mark. Any substandard material shall be rejected and payment for any item of work in which such material is used shall not be made.

अतुल कुमार सिंह
अनुभाग अधिकारी
इस्पत मंत्रालय
उद्योग भवन, नई दिल्ली

ANNEXURE

Sl.No.	Items	Rate
1.	Steel Name Plate (per sq.inch)	
2.	Brass Name Plate (per sq.inch)	
3.	Self Inking Stamp (per Box)	
4.	Compact Stamp (per stamp)	
5.	Rubber Stamp (per line)	
6.	Italian Photo Frame	
7.	Banner (per mtr.)	
8.	Parking Broad (per sq. feet)	
9.	Engagement Stand (wooden)	
10.	Seal (Brass)	

STATEMENT OF FURNITURE ITEMS

S.No.	Items	Rate
I.	STEEL ALMIRAH	
1.	Opening/repairing of Steel Almirah	
2.	Repairing of locking system	
3.	Replacement of 4" brass almirah lock/handle	
4.	Providing of key	
5.	Painting of Steel Almirah	
II.	-STEEL/WOODEN TABLE	
6.	Repairing/opening of drawer	
7.	Replacement of drawer brass lock	
8.	Painting of steel table	
9.	Supply of table top (p.s.f.)	
10.	Repairing of wooden table	
11.	Providing of key	
12.	Supply of table glass 12 mm (p.s.f.)	
13.	Supply of table glass 6 mm (p.s.f.)	
III.	EXECUTIVE/REVOLVING/WOODEN CHAIR	
14.	Repairing of executive/revolving chair	
15.	Repairing of wooden chair	
16.	Canning of wooden chair (plastic)	
17.	Canning of wooden chair (bamboo)	
18.	Supply of base for revolving chair	
19.	Supply of hydraulic of executive chair	
20.	Welding of chair (per point)	
21.	Replacement of wheel	
22.	Replacement of PU handle (ISI Mark)	
IV	DOOR	
23.	Repairing of door	
24.	Supply/fixing of mortise lock	
25.	Supply/fixing of mortise handle	
26.	Modernization of door with frame (new teak ply/moulding) (p.s.f.)	
27.	Scrapping/polishing of door (p.s.f.)	
28.	Supply/fixing of brass	
29.	Supply/fixing of door closer (ISI mark)	
30.	Supply/fixing of brass cylindrical lock (branded)	
31.	Supply/fixing of security lock (Godrej)	
32.	Supply/fixing of link lock (steel rod)	
33.	Supply/fixing of super quality SS/brass mortise lock	
34.	Supply/fixing of super quality SS/brass mortise handle	

V	MISCELLANEOUS	
35.	Supply/fixing of lamination/sunmica (p.s.f.)	
36.	Opening of security lock without key	
37.	Repairing of security lock	
38.	Supply of brass key for security lock	
39.	Opening of link lock	
40.	Repairing of link lock	
41.	Supply of key for link lock	
42.	Repairing of door closer	
43.	Supply/fixing of door stopper(SS)	
44.	Supply/fixing of brass door stopper	
45.	A/C fitting with material(teak ply)	
46.	A/C fitting without material	
47.	Proving of glass window with aluminium channel (p.s.f.)	
48.	A/C fitting upper side window	
49.	Providing of vertical blind (branded)	
50.	Repairing of vertical blind	
51.	Re-fixing of vertical blind	
52.	Providing of fancy mirror (teak wood 6" frame with brass accessory)	
53.	Supply of cup-board brass lock	
54.	Supply/fixing of brass multipurpose lock	
55.	Providing of partition (comm. board) (p.s.f.)	
56.	Providing of partition (teak board) (p.s.f.)	
57.	Fixing of partition (p.s.f.)	
58.	Supply of acrylic sheet (p.s.f.)	
59.	Providing of kazaria ceramic tiles (p.s.f.)	
60.	Providing of branded vitrified tiles (p.s.f.)	
61.	Fixing of tiles with material (p.s.f.)	
62.	Providing and fixing of aluminium grill with frame (p.s.f.)	
63.	Modernization of window frame with 5" teak moulding	
64.	Providing/fixing of teak wood window with Baass/SS accessory	
65.	Providing of notice board with aluminium frame (p.s.f.)	
66.	Providing of wooden coat stand (teak wood) with brass fittings	
67.	Supply of wooden table made of teak board (p.s.f.)	
68.	Supply of wooden table made of comm. Board/laminate fitted p.s.f.	
VI	LACQUER POLISHING	
69.	Officer table	
70.	Committee room table (per piece)	
71.	Wooden chair	
72.	Scrapping/polishing (p.s.f.)	
73.	Polishing of wooden flooring (p.s.f.)	
74.	Distempering (p.s.f.)	
75.	POP (p.s.f.)	
76.	Partition Painting (p.s.f.)	

UPHOLSTERY WORK

VII		
77.	Upholstery of sofa set	
	a) Executive Type (per seat)	
	b) Ordinary Type (per seat)	
78.	Upholstery of Chairs	
	a) Executive/Revolving high back	
	b) Visitor chair	
	c) Computer chair	
79.	Rubber cushion (ISI Mark)	
	a) 21" x 22" x 4" (for sofa)	
	b) 18" x 18" x 2" (for chairs)	
80.	U foam	
	a) Sleep well Density - 40	
	b) Sheela High Density - 24	
81.	Stitching of Misc. items including cloth	
	a) plain curtain	
	b) plated curtain with markin lining	
	c) sofa covers (white terecot cloth)	
82.	Cloth for reupholster of sofa set/chairs etc. at the level of following :	
	a) Chamber of Steel Minister/MOS	
	b) Office of SM and MOS	
	c) Chamber of Secretary	
	d) O/o Secretary	
	e) Chamber of AS & FA, Joint Secretary and equivalent	
	f) Dir./DS/US and equivalent	
	g) Sections	

VIII	SUPPLY OF FURNITURE ITEMS	
83.	Supply of exclusively designed wooden tables made of teak board and teak wood with different shades natural teak, rose wood rust and white cedar etc. duly lacquer polish with all necessary hardware fittings. (per sq. ft.)	
84.	Supply of exclusively designed wooden tables made of commercial board and lamination fitted with different shades natural teak, rose wood rust and white cedar etc. with all necessary hardware fittings. (per sq. ft.)	
85.	Supply of Executive chair with high back and soft PU arms and cushioned seat and back with Hydraulic system	
86.	Supply of Revolving chair/computer chair with low back and soft PU arms and cushioned seat and back with Hydraulic system	
87.	Supply of wooden visitor chair made of 1 st class teak wood with seat & back cushioned with fine quality melamine lacquer polished	
88.	Supply of deluxe sofa made of wooden frame/fully covered with 4" pin core ISI cushion (seat and back) covered with superior quality fabric (per seat)	
89.	Supply of wooden cabinet/storage unit/book shelf made of teak board and teak wood with different shades natural teak, rose wood rust and white cedar etc. duly lacquer polish with all necessary hardware fittings. (per sq. ft.)	
90.	Supply of wooden cabinet/storage unit/book shelf made of commercial board and lamination fitted with different shades natural teak, rose wood rust and white cedar etc. with all necessary hardware fittings. (per sq. ft.)	
91.	Supply of wash basin with wooden stand made of 19mm thick commercial board and teak wood with provision for bucket	
92.	Supply of central table/side table/stool made of teak wood and top glass fitted (per sq. ft.)	