

तार का पता : "मिनीस्टील"
Telegraphic Address : "MINISTEEL"



सं. 14014/4/2008-सा. प्र.
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No. _____

भारत सरकार
GOVERNMENT OF INDIA
इस्पात मंत्रालय
MINISTRY OF STEEL
उद्योग भवन
UDYOG BHAWAN

नई दिल्ली-110107

New Delhi-110107

दिनांक: 10/2/2009

सेवा में,

संलग्न सूची के अनुसार

विषय: इस्पात मंत्रालय में तथा इस्पात मंत्री के निवास पर फर्नीचर की मरम्मत और रखरखाव का कार्य करने के लिए मुहरबंद निविदाओं के संबंध में।

अद्योहस्ताक्षरी को इस्पात मंत्रालय में फर्नीचर की मरम्मत एवं रखरखाव का कार्य दो वर्ष की अवधि हेतु करवाने के लिए मुहरबंद निविदाये आमंत्रित करने का निदेश हुआ है। फर्नीचर के मदों की सूची संलग्न है। अगर आपकी फर्म इस कार्य के निष्पादन की इच्छुक है तो अपनी निविदा मुहरबंद लिफाफे दिनांक 20.2.2009 प्रातः 11.00 बजे तक भेज दें। निविदायें आवेदक फर्मों के इच्छुक उपस्थित प्राधिकृत प्रतिनिधियों की उपस्थिति में 20.2.09 को ही प्रातः 11.30 बजे खुलेगी।

2. अनुबंध के लिए अर्हताएं एवं कार्य के निष्पादन से संबंधित शर्तें अनुलग्नक में वर्णित हैं। इन अर्हताओं को पूरा न करने वाली फर्म की निविदा स्वीकार नहीं की जाएगी। कार्य के निष्पादन के संबंधित शर्तें पूरी न किए जाने की स्थिति में सक्षम प्राधिकारी अवधि से पूर्व ही अनुबंध को निस्तारित कर सकते हैं।

3. इस्पात मंत्रालय में सक्षम प्राधिकारी के पास बिना कोई कारण बताए किसी भी निविदा को स्वीकार अथवा अस्वीकार करने का अधिकार सुरक्षित है।

भवदीय,


(एस. पी. त्यागी)

अनुभाग अधिकारी
दूरभाष: 23062537

Annexure to Ministry of Steel's letter No. 14014/3/2006-Ad(G) dated 15/5/2007

Technical and Financial requirement for award of AMC for maintenance and repair of furniture items in Ministry of Steel and residence of Steel Minister are as follow :-

- a) The firm must be registered with Delhi Government for Work Contract. No sub-contracting of any item of AMC is allowed.
- b) The firm must have at least two year's experience doing maintenance and repair work in Government Organisations/Public Sector Undertakings and should have a turnover of over Rs. 2 lakhs per year during the last two years Certificates from at least two existing clients satisfactory performance in maintenance and repair work must be attached such
- c) The firm must have PAN and TIN number in its name or name of proprietor.
- d) Income Tax Clearance Certificate or income tax returns and /or sales tax returns for at least one of the last two years must be attached.
- e) The firm shall give detailed address of its workshop and showroom (if any) along with telephone numbers.
- f) The firm is required to deposit EMD of Rs. 10,000/- in the form of either Bank Draft or Bankers cheque etc. in the name of Pay & Accounts Officer, Ministry of Steel. Quotations received without EMD shall be rejected. EMD of unsuccessful bidders will be returned within one month of finalization of AMC.

at least two such existing clients in satisfactory

2. Terms and condition for award of work are given below. AMC is liable to be annulled for breach of any of these terms & conditions :-

- i) The firm shall provide skilled worker on all working days from 9.00 AM onwards.
- ii) Complaints related to doors, drawers and any other item involving safety or security of government property shall be attended promptly even if made after office hours or on holidays. two
- iii) The contract will be valid for a period of one year from the date of letter of award. No demand for revision of rates on any account shall be entertained during the period of contract. However, the government reserves the right to terminate the contract earlier after giving notice or grant past contract.
- iv) All the material to be used shall be ISI mark. Any substandard material shall be rejected and payment for any item of work in which such material is used shall not be made.

Atul Chandra
 वरुण कुमार सोलंकी
 अनुमान अधिकारी
 इस्पात मंत्रालय
 बल्लभ भवन, नई दिल्ली

Statement of furniture

Sl. No.	Items	Rate
I	Steel almirah	
1.	Replacement of Lock/handle	
2.	Repair of locking system	
3.	Opening/repairing of steel almirah	
4.	Providing of key	
5.	Panting of steel almirah	
II	Steel/wooden table	
1.	Replacement of Lock	
2.	Repairing/opening of Drawer	
3.	Providing of key	
4.	Painting of steel table	
5.	Supply of table top (per sq. feet)	
6.	Repairing of wooden table	
7.	Supply of brass table lock	
8.	Supply of wooden table (p.s.f.)	
9.	Scraping/Polishing of wooden table (p.s.f.)	
III	Exe/Revolving/wooden chair	
1.	Replacement of wheel	
2.	Repairing of revolving chair	
3.	Painting or revolving/steel chair	
4.	Supply of base for revolving chair	
5.	Supply of hydraulic for executive revolving chair	
6.	Repairing of wooden chair	
7.	Canning of wooden chair	
8.	Bamboo canning of wooden chair	
9.	Supply of high back revolving executive chair	
10.	Supply of medium back revolving chair	
11.	Supply of low back/computer revolving chair	
12.	Welding per point	
IV	Door	
1.	Supply of wooden door	
2.	Repairing of door	
3.	Supply of mortise lock	
4.	Supply of mortise handle	
5.	Supply of wooden door with frame	
6.	Modernization of door with frame	
7.	Scraping / Polishing of door (p.s.f.)	
V	Polishing/distempering	
1.	Table Committee Room (per pc)	
2.	Chair/Visitor Chair of Committee Room (each)	
3.	Book Self (big)	
4.	Book Self (small)	
5.	Distempering (p.s.f.)	
6.	Scraping and polishing (p.s.f.)	

VI	Misc. items	
1.	Supply/fixing of laminate/sunmica (p.s.f.)	
2.	Hanging of photo frame	
3.	Supply of security lock	
4.	Fixing of security lock	
5.	Supply of link lock	
6.	Fixing of link lock	
7.	Supply of door closer	
8.	Fixing of door closer	
9.	Opening of security lock	
10.	Repairing of security lock	
11.	Repairing of link lock	
12.	Repairing of door closer	
13.	Fixing of window/grill	
14.	A/C fitting with material (lower side window)	
15.	A/C fitting with material (upper side window)	
16.	Supply of vertical blind	
17.	Fixing of vertical blind	
18.	Repairing of vertical blind	
19.	Supply of fancy looking glass	
20.	Supply of acrylic sheet (p.s.f.)	
21.	Supply of acrylic writing desk	
22.	Supply of cup-board almirah (com. Board) p.s.f.	
23.	Supply of cup-board almirah (teak Board) p.s.f.	
24.	Replacement of multipurpose lock	
25.	Providing of partition (com. Board) p.s.f.	
26.	Providing of partition (teak board) p.s.f.	
27.	Fixing of partition p.s.f.	
28.	Providing of ceramic kazaria tiles p.s.f.	
29.	Providing of vitrified kazaria tiles p.s.f.	
30.	Fixing of ceramic kazaria tiles p.s.f.	
31.	Fixing of vitrified tiles p.s.f.	
32.	Supply of table glass(12 mm) with beveling p.s.f.	
33.	Supply of table glass (6 mm) p.s.f.	
34.	Supply of notice board p.s.f.	
35.	Providing of door stopper	
36.	Providing of brass door stopper	
37.	Providing of (SS) superior quality door closer	
38.	Providing of (SS/Brass) superior quality mortise handle	
39.	Providing of superior quality mortise door lock	
40.	Modernization of window with frame	
41.	Providing of teak wood window with brass fittings	
42.	Providing of aluminium grill for window (p.s.f.)	
43.	Providing of tower bolt superior quality	
44.	Scraping and Polishing (p.s.f.)	
45.	Floor polishing (p.s.f.)	
46.	Providing of wash basin	
47.	Providing of wooden coat stand with brass fittings	

Upholstery work

	<u>Rs</u>
1. <u>Upholstery of sofa set</u>	
a) Executive type (per seat)	Rs
b) Ordinary type (per seat)	Rs
2. <u>Upholstery of chairs</u>	
a) Ordinary type	Rs
b) Executive type	Rs
c) Revolving highback (Revolving)	Rs
d) Computer chair	Rs
3. <u>Rubber cushion ISI marked</u>	
a) 21"x22"x4"	Rs
b) 21"x22"x3"	Rs
c) 18"x18"x3"	Rs
d) 18"x18"x2"	Rs
4. <u>U foam</u>	
a) Sleep Well Density – 40	Rs
b) Sheela High Density – 18	Rs
c) Grey Density – 24	Rs
5. <u>Stitching of Misc. items including cloth</u>	
a) Plain curtain (per m.)	Rs
b) Plated curtain (per m.)	Rs
	Rs
Sofa covers (with white terecot cloth including supply of cloth)	
- Small (head, seat/back and arm)	Rs
- Big (head, seat/back and arm)	Rs
- Executive chair (head and arm)	Rs
- Visitor chair(head and arm)	
6. <u>Cloth for reupholster of sofa/chair etc. at the level of the follo</u>	
a) Chamber of Minister/MOS/Secretary (per m.)	Rs
b) Office of Minister/MOS/ & his residence office	Rs
c) O/o Secretary (Steel)	Rs
d) Chamber of AS & FA, Joint Secretaries, & equivalent	Rs
e) Dir., DS, US and equivalent	Rs
f) Sections of this Ministry	Rs