

<b>SAFETY GUIDELINES FOR IRON &amp; STEEL SECTOR</b>		
MINISTRY OF STEEL, GOVT. OF INDIA	<b>DEMOLITION OF BUILDING &amp; STRUCTURE</b>	Doc. No: SG/12
		Rev no. : 00 Effective Date : --

## 1.0 Objective

This Safety guideline provides a safe Procedure for demolition of building and structures. Associated hazards are collapse of structure, falling material, flying material, impact/ hit by material, collapse of equipment/ machinery, noise, entrapment, fall from height, electrocution, fire, explosion etc.

## 2.0 Scope

The scope of work covers all steel plants in Iron and Steel sector.

## 3.0 Procedure

### 3.1 Preplanning & Precautions before starting Demolition Work

- i) Prior to permitting employees to start demolition operations, an engineering survey of the structures/ buildings/ equipment shall be made, by a competent person, to determine structural integrity and the possibility of unplanned collapse of any portion of the structure/ building/ equipment. Any adjacent structure where employees may be exposed shall also be similarly checked. The employer shall have in writing, evidence that such a survey has been performed.
- ii) Ensure that proper document/ letter is available for demolition of a building/ structure/ equipment etc. Schematic sketches for the key plan and elevations showing the different buildings/ structures/ equipment etc. to be demolished, are to be prepared. Necessary documents are to be prepared.
- iii) Adequacy & stability of parts to be demolished/ retained, are to be ensured. A definite plan of procedure for the demolition work shall be prepared by contractor/ Consultants and finalized in consultation with the executing department/ supervising department/ supervising agency. A copy of the survey report and of the plans and/ or methods of operations shall be maintained at the job site for the duration of the demolition operation.
- iv) Permanent deployment of ambulance to be done at site.
- v) Complete cleaning of soak pit and septic tank are to be done prior to start of demolition of civil building structure.

#### **Adjacent or adjoining building**

- i) No part of the demolition process should adversely affect the structural integrity of any other building. Consideration may be given to the use of shoring and underpinning and to the effects of changes in soil conditions because of the demolition work.
- ii) Adequate lateral support for adjoining structures should be provided. Before the existing lateral support is disturbed, provision should be made

for the erection of temporary supports, which will need to be checked for effectiveness as the demolition proceeds.

- iii) It is also important that other buildings in and around the demolition site are not adversely affected by vibration or concussion during the demolition process.
- iv) No part of the demolition process should cause flooding or water penetration to any adjoining building.

### **Essential Services**

- i) One of the most important elements of pre-demolition planning is the location and disconnection of all essential services.
- ii) Essential services include the supply of gas, water, sewerage, telecommunications, electricity, chemicals, fuel and refrigerant in pipes or lines. The contractor must ensure, so far as is reasonably practicable, that essential services at the workplace are without risks to health and safety. All electric, gas, water, sewer, steam and other service lines not required in the demolition process should be shut-off, capped, or otherwise controlled, at or outside the building line, before demolition work is started.
- iii) In each case, any utility agency involved should be notified in advance and its approval or services, if necessary, obtained. Any service retained for the demolition work should be adequately protected as required by the relevant authority.

### **Basic technical and other requirements**

- i) The stability and structural integrity of the structure at all stages of demolition.
- ii) Wind effect for partially demolished structures/ on temporary scaffolding system.
- iii) The effect of the proposed demolition sequence on stability.
- iv) The stability requirements for all components of the structure as it is sequentially demolished according to the structural engineer's requirements.
- v) The proximity of adjacent or adjoining buildings.
- vi) The competent person's assessment of loadings at all stages of demolition.
- vii) The provision of clear instructions for temporary bracing/ stays/ guys/ propping etc.
- viii) The equipment to be used for the work, including the size, type, position and coverage of proposed demolition crane(s) should be indicated on a site plan, locations such as unloading points and storage areas (if any) should be shown.
- ix) The need to ensure that the ground is compacted to any design specifications to enable plant to be moved and used safely at the workplace.

- x) The proposed methods for handling heavy, bulky or awkward components.
- xi) The need for specific lifting arrangements to be detailed to facilitate safe lifting.
- xii) The handling, lifting, storing, stacking and transportation of components, depending on their size, shape and weight.
- xiii) The provision of safe access and safe working areas.

### 3.2 **Methods of Demolition**

Various methods or system for demolition may be adopted based on site requirements and availability. These methods or systems are as specified below:

- i) Use of Scaffolding.
- ii) Use of Portable scaffoldings.
- iii) Use of construction staircases & platforms during demolition as specified in safety standard for working at height.
- iv) Use of existing staircases & platforms of existing buildings after inspection & ascertaining their suitability and their strengthening or replacement as required.
- v) Use of appropriate & adequate man lifters (Genie or other equivalent man lifters).
- vi) Use of appropriate & adequate Mobile Elevating Work Platform (MEWP) like scissors type MEWP etc.
- vii) Use of appropriate and adequate Electrical Winches with dog lock or safe break system.
- viii) Use of hanging scaffolds/ cradles/ cages.
- ix) Use of rope access system with specialized workforce.
- x) Use of appropriate & adequate Rope ladders with fall arrestor.
- xi) Use of mechanized climber system supplied by authentic manufactures & its Installation & operation as per OEM (Original Equipment Manufacturer).
- xii) Other methods based on study, preparation of schemes for the adopted method & their approval from Competent Engineer of the executing department.

#### 3.2.1 **Written Job Plan**

**The written Job Safety Plan/ job safety statement should be prepared before demolition.**

It must include the process to be used and persons who should be involved in developing the new plan.

**Demolition Safety Plan (Job Method Statement):**

- i) Equipment – All Tools and Tackles should have valid Test Certificate as per statutory norms for all the equipment engaged for demolition job.
- ii) Personal Protective Equipment (PPEs) to be used.
- iii) Risk to health and adequate control measures to be taken in case of use of Hazardous substances e.g. Hydraulic Oil, Diesel, Gases (oxygen/ etc.).
- iv) Clear Responsibility to be given: Executing Authority to be designated.
- v) Technical content of the job should be taken care.
- vi) Follow the approved dismantling sequence.
- vii) Disposal of demolished debris and scrap as per instruction of the Executing Authority.
- viii) Safety Risk Assessment of the work to be done.

***(The person in charge of the Executing Authority is responsible for ensuring that all controls are in place well in time)***

**Risk Assessment**

Hazards	Risk to People	Control Measures
Slips, Trips & Falls	Company Employee, Contractor's employee, Site Visitors	Employ good housekeeping, remove materials from the workplace progressively. At the end of the shift, remove all tools etc. and inspect all areas to ensure they are left in a safe condition.
Cuts, grazes & Abrasions		Ensure a safe system of work is in place and is explained to all operatives and carry out toolbox talks on any hazardous areas etc.
Falling material		Flagmen and workers of the executing contractor are to be positioned at a safe distance away during demolition.
Services		All known live services are to be identified and protected during the demolition. Access to be maintained to the gas valve at the front of the main building in the event of an emergency.
Manual Handling		Should manual handling be required, minimum of two persons are needed for heavier items, adopt correct handling techniques. Only lift what can easily be managed. Access each item prior to lift and clear transit route to ensure safe passage.
Fire		As soon as is Reasonably practicable, remove waste from site to prevent a build-up of combustible material.
Foot penetration Injuries		Safety boots as specified in safety standard of PPEs, are to be used. Refer SG-18: Safety Guideline for Personal Protective Equipment (PPE) Management.

Obstruction of assigned Emergency access/ egress routes movement	Company Employee, Contractor's employee, Site Visitors	The site supervisor should coordinate on site vehicle/ plant including ensuring that the access to site is unblocked.
Clothing		Loose clothing must not be worn.
Traffic Movements		Traffic movements in and out of the barricaded area to be coordinated by the safety supervisor. Flagmen to be in place during traffic movements to ensure that traffic is not affected.
Hazardous Materials		There shall be no known hazardous materials within the site boundary, however should any material/ substance be on site, the Site Supervisors must immediately be informed.
Flying particles, Dust, Noise		<ul style="list-style-type: none"> <li>i) Standard safety goggles to be worn.</li> <li>ii) Dust will be minimized as far as possible by wetting down during the demolition.</li> <li>iii) Workers working with the noisy equipment must wear ear plug.</li> </ul>
Uncontrolled Collapse		<ul style="list-style-type: none"> <li>i) Workers are to be briefed about the sequence of demolition prior to commencement, by the job landsite supervisors.</li> <li>ii) The machine operator shall be fully conversant with the sequence of removal of any support members.</li> <li>iii) No structure/s to be left partially collapsed or in an unsafe condition.</li> </ul>
Unsafe structure		<ul style="list-style-type: none"> <li>i). The plant operator is to be briefed on the method of demolition by the supervisor prior to commencement.</li> <li>ii) Progressive demolition by controlled methods. No structure is to be left in an unsafe condition overnight.</li> </ul>
Loading/ Unloading		<ul style="list-style-type: none"> <li>i) All unloading activities should be carried out in a safe area within the barricaded demolition site or adjacent to the demolition site at a safe place per space availability, in the presence of a flag man.</li> </ul>

- ix) Any device or equipment such as scaffolds, ladders, derricks, hoists, etc., used about demolition work shall be constructed, installed, inspected, maintained and operated in accordance with the regulations governing the construction, installation, inspection, maintenance and operation of such device or equipment. The cage, hoists, tackles shall not be overloaded. Safety

appliances (Helmet, Shoes, Goggles, Gloves, Safety Belts and others as may be required) shall be used. Refer SG-18: Safety Guideline for Personal Protective Equipment (PPE) Management.

- x) Demolition of all buildings and structures shall be conducted under competent supervision, and safe working conditions shall be afforded to the employees. Before the commencement of each stage of demolition, the supervisor shall brief the workmen in detail regarding the safety aspects to be kept in view.
- xi) When employees are required to work within a structure to be demolished which has been damaged by fire, flood, explosion, or other cause, the walls or floor shall be shored or braced.
- xii) Ensure Positive Isolation of the building/ structure from electrical or any other energy source. All electric, gas, water, steam, sewer, and other service lines shall be shut off, capped, or otherwise controlled, outside the building line before demolition work is started. In each case, any utility service which is involved shall be notified in advance.
- xiii) All the mains and meters of the building shall be removed or protected from danger. If it is necessary to maintain any power, water or other utilities during demolition, such lines shall be temporarily relocated, as necessary, and protected.
- xiv) All the roads and open areas adjacent to the work site shall be protected and Caution Boards/ Danger Sign in local language, Hindi and English shall be displayed at prominent places. Unauthorized entry to the building under demolition shall be efficiently controlled.
- xv) Provisions shall be made for at least two independent exits for escape of workmen during any emergency.
- xvi) During nights, red lights or luminescent danger sign shall be placed on or around all the barricades.
- xvii) Following work permits shall be obtained before commencement of job from the working department. Refer SG-04: Safety guideline for Permit to Work (Operation & Maintenance)
  - a) Power cutting clearance.
  - b) Work permit for Gas cutting and welding and working at height as may be applicable.
  - c) Work permit for working in gaseous areas (If applicable).
  - d) Any other clearance as found appropriate by executing department in consultation with the concerned department of Organisation.
- xiii) Walkways and passageways shall be provided for the use of the workmen and they will be strictly instructed to use these only. All such walkways and passageways shall be kept adequately lighted, free from debris and other materials.
- xiv) Shoring of other buildings/ adjacent structures shall be provided when the demolition operation exposes or breaches an adjoining wall of the adjacent structure.

- xv) Before demolition buildings with over hangs, chhajjas, etc. they should be properly supported and demolished first before demolishing superstructure of the building.
- xvi) While breaking roof slabs, workmen shall not be allowed to sit on the same floor, but on a separate platform, supported independently. In case they have to work from the same floor, independent life line to fasten their lanyard shall be provided. Lifeline should not be connected with the portion to be dismantled.
- xvii) It shall be determined whether asbestos, hazardous materials, hazardous chemicals, gases, explosives, flammable materials, or similarly dangerous substances are present at the work site. When the presence of any such substance is apparent or suspected, testing and removal or purging shall be performed and the hazard should be eliminated before demolition is started.
- xviii) Protruding nails in boards, planks and timber shall be withdrawn, driven in or bent over as soon as the same is removed from the structure being demolished.
- xix) Any material to be removed which will cause safety hazards.

### **3.3 Type of General Demolition**

#### **3.3.1 Manual Demolition**

Manual demolition includes any technique where hand tools such as jackhammers, sledgehammers and picks are used. Manual demolition has many of the hazards that are present in other major demolition activities including unexpected collapse, falls, falling objects, manual handling and exposure to noise, dust and hazardous chemicals.

To manage the risk of unplanned collapses, the condition of roofs, walls and floors of the building should be assessed by an experienced person before commencing demolition work. Where concrete members are being demolished manually, the reinforcement shall not be cut while breaking of the concrete is in progress. Where pre-and post-tension demolition work is undertaken, experienced person's advice should be sought as to demolition sequence. Areas where debris will fall should be barricaded off and signs erected to prevent persons from entering before demolition starts.

#### **3.3.2 Mechanical Demolition**

Mechanical demolition involves the use of powered mobile plant, such as excavators, cranes, loaders and bulldozers. There may be a mix of hand and mechanical demolition methods applied.

All powered mobile plant used for demolition work must be fitted with a suitable combination of operator protective devices. Operator protective structures should be designed to the appropriate standard that eliminates or minimizes the risk, so far as is reasonably practicable, of operator injury due to:

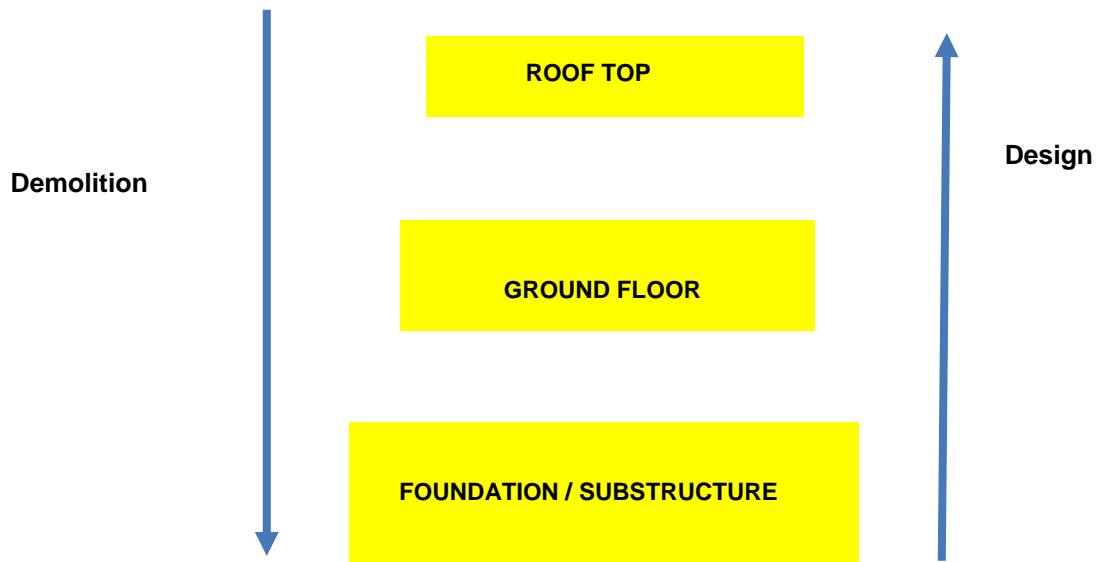
- i) roll over and consequent cabin impact damage

- ii) objects falling on or over the cabin
- iii) objects penetrating the cabin
- iv) Hazardous noise.

### 3.4 Sequence of Demolition Operations

#### 3.4.1 Basics of sequence of demolition

Demolition is “Reverse construction”. This concept will help to form a general guideline about sequence of demolition.



Demolition sequence shall be determined according to actual site conditions, restraints, the building layout, the structural layout and its construction. In general, the following sequence shall apply:

- i) All cantilevered structures, canopies, verandas and features attached to the external walls shall first be demolished prior to demolition of main building and its internal structures on each floor.
  - a) be appropriately propped to provide support and prevent unintentional collapse during demolition, or
  - b) Have a supporting scaffolding gantry installed to prevent unintentional collapse during demolition.
- ii) When demolishing the roof structure, all lift machine rooms and water tanks at high level shall be demolished in “top down” sequence to the main roof level.
- iii) If site conditions permit, the first-floor slab directly above the ground floor may be demolished by machine sitting on ground level and mounted with demolition accessories.

3.4.2 Before demolition work is started, glazed sash, glazed doors and windows, all fragile and loose fixtures shall be removed. All loose plaster shall be stripped off throughout the entire building.



- 3.4.3 All exterior wall openings, which extend down to floor level shall be barricaded to height of not less than one meter above the floor level. This provision shall not apply to a storey after structural demolition has been started for the ground level floor.
- 3.4.4 All floor openings and shafts not used for material chutes shall be closed and be enclosed with guard rails and toe boards.
- 3.4.5 The demolition shall always proceed systematically storey by storey in descending order and the work on the upper floors shall be completely over before any of the supporting members or other important portion on the lower floor is disturbed (These requirements shall not prohibit the demolition of structure in sections., if means are taken to prevent injuries to persons or damage to property). Stability of the remaining part of structure must be checked, before dismantling of any part is taken up.

### **3.5 Removal of Materials/ Debris**

- i) Debris shall not be allowed to be thrown from height. Remove all debris promptly, using chutes or by using bags.
- ii) Metal chutes may be provided for removal of materials. The chutes shall preferably be provided as per site requirement for efficient disposal of debris.
- iii) Chutes, if provided at an angle of more than 45 degree from the horizontal shall be entirely enclosed on all the four sides, except for opening at or above the floor level for receiving the materials.
- iv) Opening for the chutes shall not exceed 1.2 m in height measured along the wall of the chute and in all stories below the top floor such opening shall be kept closed when not in use.
- v) To prevent the descending material attaining a dangerous speed, chute shall not be extended in an unbroken line for more than two stories. A gate or stop shall be provided with suitable means for closing the bottom of each chute to stop the flow of materials.
- vi) Chutes at an angle of less than 45 degree with the horizontal may be left open on the upper side provided that at the point where such a chute discharges into a chute steeper than 45 degrees to the horizontal. The top of the steeper chute shall be boarded over to prevent the escape of materials.
- vii) Any opening into which workmen dump debris at the top of a chute shall be guarded by substantial guard rail extending at least one meter above the level of the floor or other surface on which men stand to dump the material into the chute.
- viii) A wooden toe board or bumper not less than 50 mm thick and 150 mm high shall be provided at each chute opening, if the material is dumped from the wheel barrows. Any space between the chute and the edge of the opening in the floor through which it passes shall be solidly planked over.

### **3.6 Stairs, Passageways and Ladders**

- i) Stairs and stair railings, passageways and ladders shall be left in place as long as possible.

- ii) All stairs, passageways and ladders to be used by workmen during the process of demolition.
- iii) Shall be maintained in a safe condition.
- iv) Ladders or their side rails shall extend not less than 1.0 m above the floor or platform to which such ladder gives access.
- v) All ladders shall be secured / fastened against slipping / turning out at the bottom as well as top end.

### 3.7 Demolition of Walls

- i) When walls or sections of masonry are being demolished, it shall be ensured that they do not fall as single mass upon the floors of the building that are being demolished, so as to exceed the safe carrying capacity of the floors.
- ii) Overloading of floors shall be prevented by removing the accumulated debris through chutes or by other means immediately.
- iii) Walls shall be removed part by part. Stages shall be provided for the men to work in, if the walls are very thin and dangerous to work by standing over them.
- iv) No section of wall whose height is more than 8 times of thickness shall be permitted to stand without lateral bracing unless such wall is in good condition and was originally designed to stand without such lateral bracing or support.
- v) Structural or load supporting members on any floor shall not be cut or removed until all the storeys above that floor have been demolished and removed.
- vi) In framed structures, the steel frame may be left in place during demolition of masonry work. Where this is done, all steel beams, girders, etc. shall be cleared off loose materials as the demolition of masonry work progresses downward.
- vii) Walkways shall be provided to enable workmen to reach or leave their work on any scaffold or wall. Such walkways shall not be less than 0.75 m in width.
- viii) At the completion of each day's work, all installations shall be left stable to avoid any danger of getting overturned.
- ix) Foundation walls which serve as retaining walls to support earth or adjoining structure, shall not be demolished until such an adjoining structure has been underpinned or braced and the earth removed by sheet piling or sheeting.
- x) Non-load bearing walls shall be removed prior to demolition of load bearing walls.
- xi) Columns and load bearing walls shall be demolished after removal of beams on top.
- xii) Brick in-fill Wall - To avoid any potential hazard of bricks falling out of the building, all the brick in-fill shall be removed by pushing inward, before dismantling the reinforced concrete framing. Working platforms outside the building shall be used for removal of the brick in-fill walls. Brick removal shall

begin from the top layer downwards. The works shall be carried out layer by layer with each layer not larger than 300 mm.

### 3.8 Demolition of Floors

- i) In cutting holes in floor which spans in one direction, a slit of width not exceeding 300 mm shall be cut at the first stage for the entire length of the slab along which it spans. The opening shall thereafter be increased to the desired width by suitable instalments.
- ii) Planks of sufficient strength, not less than 50 mm thick and 250 mm wide, shall be provided at spacing not greater than 0.4 m for the workmen to work. The length of planks shall not be less than 2 m. These planks shall be so placed as to give workmen firm support to guard against any unexpected floor collapse.
- iii) Stringers of ample strength shall be installed to support the planks where necessary and the ends of such stringers shall be supported by floor beams, girders and not by floor slab alone.
- iv) When floors are being removed, no workman shall be allowed to work in the area, directly underneath and such area shall be barricaded to prevent access to it.
- v) The demolition of floor shall be started only after the floor in question and the surrounding.
- vi) Floor area for 6 m has been entirely cleared of persons, and the debris and other unnecessary materials removed.
- vii) The reinforcement shall remain and be cut off after the concrete is broken away.
- viii) The two-way slab is supported by beams or structural members on all four sides. Demolition of the slab shall begin in the middle of the slab and advance towards the sides in all 4 directions.
- ix) Flat slab shall begin at the centre of the bay between the supporting columns and proceed outwards to the columns and/ or members that provide lateral support of the slab. Care must be exercised not to prematurely weaken the shear capacity of the columns or other supports. In general, when demolishing a column strip or part of it, adequate supports shall be provided to the strip in advance.

### 3.9 Demolition of Simple Precast Construction

The joints in this type of structure do not normally provide continuity. The stability of this type of structure relies on other elements such as stairs, lift shafts, shear walls or other framed structures.

- i) Dismantling each precast element shall be removed in the reverse order of construction and broken on the ground or an adequately supported floor.
- ii) Elements providing lateral stability shall not be demolished prior to the removal of the precast elements or prior to the installation of the temporary

bracing. Temporary supports shall be adequately braced or tied to laterally stable elements.

- iii) Existing lifting points: The re-use of the existing lifting points or accessories to lift the precast elements shall not be allowed unless the record of erection plans showing the function of the existing lifting points are checked and verified to be adequate for current use.
- iv) Lateral support during lifting : Special consideration shall be given to long span precast elements with narrow compression flanges during lifting. Spreader beams shall be used to reduce the spacing of the lifting points.

### **3.10 Demolition of Fire Damaged Building**

Fire reduces a structure's ability to act as a load platform for plant, people and materials. As a result, great uncertainty exists concerning what might happen when various actions are taken.

It is necessary that a thorough inspection is undertaken prior to demolition commencing. The following should be looked for during the inspection:

- i) Evaluate the fire temperature and locate areas where material strengths appear reduced and deflections larger than normal.
- ii) Look for shear failures of connections.
- iii) Evaluate concrete strengths and identify areas of weakness.
- iv) Look for cracked concrete members, even those remote from the fire.
- v) Check if structural steel requiring compression flange restraint has lost that restraint (purlins or floor joists, for example).
- vi) With composite flooring, check for shear failure.
- vii) Where loss of strength has occurred in beams, columns or their connections, additional propping may be required to ensure stability.
- viii) Before any work starts, ensure that internal areas are well ventilated, and be aware that some debris may be toxic. Take particular care if the building has been used to store chemicals.

### **3.11 Demolition of Structures**

- i) When a derrick is used, care shall be taken to see that the floor on which it is supported is amply strong for the loading so imposed, if necessary heavy planking shall be used to distribute the load to floor beams and girders.
- ii) Overloading of equipment shall not be allowed.
- iii) Tag lines shall be used on all materials being lowered or hoisted up and standard signal system shall be used. The workmen shall be instructed on the signals.
- iv) No person shall be permitted to ride the load line.
- v) No beams shall be cut until precautions have been taken to prevent it from swinging freely and possibly striking any worker or equipment or any part of the structure being demolished.

- vi) All structural steel members shall be lowered from the building and shall not be allowed to drop.

### **3.12 Catch Platforms**

- i) In demolition of exterior wall of multi-storey structure, it is advisable to provide catch platform of heavy planking to prevent injuries to the worker working below and to the public, when the external walls are more than 20 m in height.
- ii) Such catch platform shall be constructed and maintained not more than 3 storeys below the storey from which exterior walls are being demolished. When demolition has progressed to within 3 stories of ground level, catch platform will not be considered necessary.
- iii) Catch platforms shall not be less than 1.5 m in width measured in a horizontal direction from the face of the structure and shall consist of outriggers and planks/ steel decks. These shall be laid tight together without openings between them and the walls. Catch platform shall be provided with a continuous solid parapet along its outer edge of at least 1 m height. The parapet shall be constructed of the same specifications as the platform.
- iv) Catch platforms can be constructed of material other than wood also, provided such material is of equal strength.
- v) Catch platform shall be capable of sustaining a live load of not less than 610 kg per square meter.
- vi) The outriggers shall be of ample strength and shall not be spaced more than 3 m apart.
- vii) Materials shall not be dumped on catch platform nor shall such catch platform be used for the storage of materials.

### **3.13 Removal of Walls, Floor and Material with Equipment**

- i) Mechanical equipment shall not be used on floors or working surfaces unless such floor or surfaces are of sufficient strength to support the imposed load.
- ii) Floor openings shall have strong curbs to prevent equipment from falling over the edge.

### **3.14 Removing AC Sheet Roofing**

- i) Before attempting the actual removal, a careful study should be made to find out the strength of the asbestos sheet. In any case, workmen should not be allowed to walk and stand on AC sheets.
- ii) A firm ladder should be provided for workmen to climb to the roof.
- iii) A cat ladder which can be kept on the sloping roof (supported from the ridge) should be used for the workmen to stand and remove the sheets.
- iv) Only experienced workmen should be engaged. They will never step on the unsupported portion of the sheets.
- v) Caution boards should be fixed at the ladders leading to the roof top, **DANGER: DO NOT GO ON THE ROOF TOP WITHOUT PERMISSION.**

### **3.15 Mechanical Demolition**

- i) When demolition is to be performed by mechanical devices, such as weight ball and power shovels, the following additional precautions may be observed.
  - a) The building height should not exceed 25 m.
  - b) The area shall be barricaded for a minimum distance of 1.5 times the height of the wall or the maximum available space, whichever is less. In all cases, precaution is to be taken to prevent entry of people in the barricaded area.
  - c) While the mechanical device is in operation, no workman shall be allowed to enter the building being demolished.
  - d) The device shall be so located as to avoid falling debris.
  - e) The mechanical device when being used shall not cause any damage to adjacent structure, power line, etc.

### **3.16 Recommendation for Demolition of Certain Special Types and Elements of Structures**

#### **3.16.1 Roof Trusses**

- i) If a building has a pitched roof, the roof structure should be removed to wall top level by hand methods. Sufficient purlin and bracing should be retained to ensure stability of the remaining roof trusses while each individual truss is removed progressively.
- ii) Temporary bracing should be added, where necessary, to maintain stability. The end frame opposite to the end where dismantling is commenced, or a convenient intermediate frame should be independently and securely guyed in both directions before work starts.
- iii) On no account should the bottom tie of roof trusses be cut until the principal rafters are prevented from making outward movement.

#### **3.16.2 Heavy Floor Beams**

- i) Heavy blocks of timber and steel beams should be supported before cutting at the extremities and should then be lowered to a safe working place.

#### **3.16.3 Reinforced Concrete Beams**

- i) For beams, a supporting rope should be attached to the beam. Then the concrete should be removed from both ends by pneumatic drill and the reinforcement exposed. The reinforcement should then be cut in such a way as to allow the beam to be lowered under control to the floor.

#### **3.16.4 Reinforced Concrete Columns**

- i) For columns, the reinforcement should be exposed at the base after restraining wire guy ropes have been placed round the member at the top. The reinforcement should then be cut in such a way as to allow the column to be pulled down to the floor under control.

### 3.16.5 Reinforced Concrete Walls

- i) Reinforced concrete walls should be cut into strips and demolished in the same way as columns.

### 3.16.6 Suspended Floors and Roofs

Before demolishing suspended floors and roofs, the type of construction should be ascertained. In solid slabs, the direction of the main reinforcement should be determined; the slab should then be cut into strips parallel to the main reinforcement and demolished strip by strip. Where ribbed construction has been used, the principle of design and method of construction should be determined before demolition is commenced. Care should be taken not to cut the ribs inadvertently.

### 3.16.7 Precast Reinforced Concrete

- i) Precast reinforced concrete units used in a structure are normally held in position by the strength of the joints made in-situ or on supporting walls, etc. As such, before starting demolition, the joint structures and/ or the supporting mechanisms shall be studied and understood.
- ii) In devising and following the demolition sequences, due precaution shall be taken to avoid toppling over of prefabricated units or any other part of the structure and wherever necessary temporary supports shall be provided.
- iii) Before commencing of the demolition work involving such structures advice of an expert in such demolition shall be obtained and followed.

### 3.16.8 Storage Tank & Pipelines

- i) Before an above ground or underground storage tank and/ or associated pipelines are removed or demolished, any previous use should be determined and appropriate action taken to identify and remove any hazardous chemicals. Delivery lines and vent pipes should be purged. The tank should be emptied and certified by a competent person as being free of gas, flammable vapours or other hazardous chemicals.
- ii) If work is to be undertaken on storage tanks then it is necessary to determine whether they are a confined space for the purpose of the work.

#### 3.16.9.1 General Precautions

During the demolition of tanks and pipelines, the following precautions should be taken:

- i) Make sure that no flammable or toxic substances or combustible liquid is allowed to enter any drainage system or watercourse.
- ii) If excavating underground tanks and/ or pipelines, check the soil surrounding the tank/ pipe to establish that it is not contaminated, either by leakage from the tank/ pipe or by spillage.
- iii) Hot work (for example, welding; oxy-acetylene cutting) should not be undertaken where there is a chance that flammable material may be present as a result of leakage/ spillage or after cleaning out the tank/ pipe.

### 3.16.9.2 Hazardous Facilities

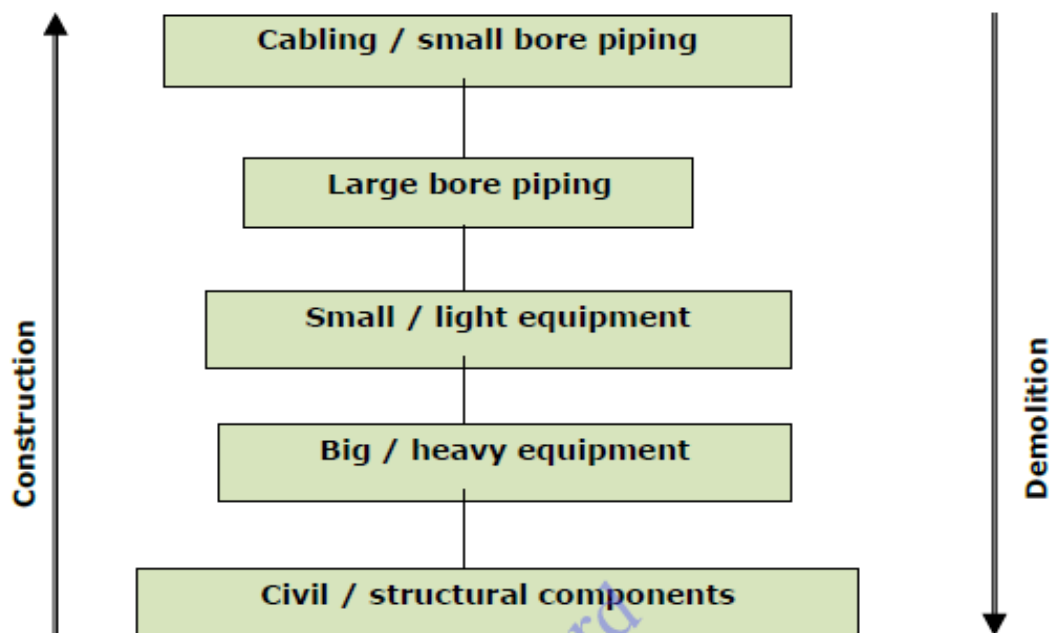
- i) Special precautions should be taken during the demolition of Major Hazard Facilities (MHF), chemical works, gas works and similar establishments. These types of facilities should be examined in conjunction with a competent person (for example, a chemical engineer), in order to determine the nature of any of the plant, chemical deposits and their influence on the method of demolition or dismantling.
- ii) The removal of flammable materials and their new locations should be ascertained before any demolition work starts.

### 3.16.9.3 Containers that have held flammable or combustible material

- i) Welding and cutting work on containers that have held flammable or combustible liquids, solids, gases or dusts can result in fire or explosion if the containers are not entirely free of these materials.
- ii) It is therefore important to conduct a rigorous cleaning process and that any instructions for cleaning are followed. Containers which have held any of the following materials are considered unsafe and hot work should not be started before they are properly cleaned:
  - a) Petrol, kerosene, solvents, or light oil, acids and alkaline, which can react with metal to produce explosive or toxic gases heavy oils, tars or solids which can release combustible gases when exposed to heat flammable solids, whose finely divided particles may form an explosive dust cloud.
- iii) Any container which has held flammable or combustible substances should be considered unsafe until confirmed otherwise by a competent person.

## 3.17 Dismantling of Steel Structures

### (A) Generic sequence diagram:





### 3.17.1 Attachment-1

#### **Practice for Sequential Dismantling of Steel Structure:**

##### TABLE OF CONTENTS

Section – 1: Precautions to be taken before Dismantling of Steel Structures.

Section – 2: General Sequence of Dismantling Structural Building.

Section – 3: General Sequence of Dismantling Open Gantry

Section – 4: General Sequence of Dismantling Conveyor Gallery.

Section – 5: General Sequence of Dismantling Crane

Section - 6: General Sequence of Dismantling of Trestles & Towers.

Sketch – 1: Detail of Shed Type Building (Sheet 1 of 2)

Sketch – 2: Detail of Shed Type Building (Sheet 2 of 2)

Sketch – 3: Detail of Open Gantry.

Sketch – 4: Detail of Conveyor Gallery (Sheet 1 of 2)

Sketch – 5: Detail of Conveyor Gallery (Sheet 2 of 2)

Sketch – 6: Details of Trestles /Towers (Sheet 1 of 2)

Sketch - 7: Details of Trestles / Towers (Sheet 2 of 2)

### 3.17.2 Section – 1

#### **Precautions to be taken before Dismantling of Steel Structural**

Before any dismantling job is taken up, the Contractor shall officially identify a “Dismantling Leader” by a letter to Organisation authorities. The Dismantling Leader must have adequate knowledge and experience of structural dismantling and shall be responsible for safe dismantling work. Apart from other safety precautions, he will take care of the points, mentioned below:

- i) Ensure that the structural to be dismantled are not supporting any other structures. In case, it is supporting, the other structures should be suitably supported before dismantling work is taken up.
- ii) All service lines like Oxygen, Nitrogen, Compressed air, CO gas, BF gas, LD gas carrying lines supported on the structural intended to be dismantled, should be re-routed. In case, it is decided that structural will be partially dismantled to retain support of the service lines, adequate safety precautions should be taken while dismantling, to avoid fire hazards and puncturing of service lines.
- iii) All electrical lines supported on structural intended to be dismantled, should be disconnected from source of power, and dismantling should start only after necessary clearance to that effect is obtained, in writing from concerned Electrical Power/ Operation Department. Ensure **Positive Isolation** for the entire building.
- iv) The condition of structural intended to be dismantled shall be inspected for corrosion, to ensure that it does not collapse while dismantling.
- v) All tools and tackles used for dismantling should be in sound condition and adequately strong. Lifting tools and tackles used should have test certificate, issued by competent authority.
- vi) Cranes, used for dismantling, should have necessary fitness certificate. The driver shall also have necessary health and eye test certificate.
- vii) If derrick is used in place of crane, it should be properly guyed for stability and should have specified lifting capacity. In no case, the specified lifting capacity should be exceeded.
- viii) All persons engaged in dismantling work should be given safety training and they should ensure use of safety appliances. If the dismantling is near any gas line, then the workmen engaged should be given gas safety training.
- ix) While working at height, full body harness should be used. While climbing up or down, snatch ropes or fall arrestor should be used. A wire rope may be tied at two rigid points to fasten the lifeline of full body harness, where other tying members are not available.
- x) All dismantled material should be lowered down on ground in controlled way.
- xi) Job safety analysis should be done before dismantling.
- xii) Dismantling sequence should be prepared before dismantling.

### 3.17.3 Section – 2

#### **General Sequence of Dismantling Structural Building**

The sequence of dismantling should be such that the structure does not lose its stability at any time.

- i) Ensure that all precautions, as indicated in Section – 1, are taken.
- ii) Remove all roof and side sheeting's. Purlins should not be dismantled at this stage, but side girts can be dismantled.
- iii) If necessary, all purlins between monitor trusses can be removed and monitor truss dismantled without damaging the roof truss.
- iv) Start dismantling from gable end, and work towards any intermediate braced bay. This braced bay is to be dismantled last.
- v) Remove gable steel work except roof truss.
- vi) Remove alternate purlins between end roof truss and adjacent truss.
- vii) Hold the roof truss to be dismantled with crane or derrick and remove balance purlins, rafter bracings, bottom chord bracings and struts, if any, between this truss and adjacent truss.
- viii) Gas cut the truss members along the face of column on both sides, and lower the roof truss.
- ix) Sequence vii to viii to be repeated for dismantling subsequent roof trusses.
- x) While removing the last two trusses, both the trusses should be held with crane before repeating sequence vii and viii.
- xi) Dismantle gantry girder, surge platform, surge girder and outrigger girder between end column intended to be dismantled and adjacent column.
- xii) Remove longitudinal bracings and struts, if any, between end column and adjacent column. Also remove any other structural or platform. Dismantle end column.
- xiii) Repeat sequence xi and xii for subsequent columns on both lines.
- xiv) For multi storeyed building, dismantle all floor beams and floor plates except the beams connecting the building column. These framing beams and parts of columns shall be dismantled floor wise, starting from top, maintaining the stability of structures at all time.
- xv) For bin house, dismantle all bin plates except the girder or bin plates connecting the building columns.
- xvi) Dismantle longitudinal bracings, struts, floor beams, bin plates etc., between end columns and adjacent columns on both rows. Also dismantle beam, bin plates etc. across the building for end column.
- xvii) Dismantle end columns. For long columns, columns can be dismantled in pieces starting from top.
- xviii) Repeat sequence xvi and xvii for subsequent columns on both sides.

- xix) Refer to [sketch sheet no. 1](#) for identification of shed type building components.
- xx) If during dismantling, a situation is faced, where the remaining component to be removed is likely to lose its stability due to removal of other connecting members, the component must be stabilized with guy ropes.

Based on the above sequence of dismantling, for hazardous jobs, the components like columns, bracings, girders etc. may be given identifying marking at site to avoid wrong member cutting.

#### 3.17.4 Section – 3

##### **General Sequence of Dismantling Open Gantry**

- i) Ensure that all precautions, as indicated in Section – 1 are taken.
- ii) Start dismantling from the end, where column bracing is not provided.
- iii) Hold the top of end column/ A-frame using a crane/ derrick.
- iv) Remove gantry girder, surge girder/ platform, outrigger girder and any other structural between end column/ frame and adjoining column/ frame.
- v) Dismantle end frame/ column.
- vi) Repeat sequence iii to v for all other frames/ columns except for last two braced columns/ frames.
- vii) For last two braced columns/ frames, cut and remove all structurals except bracing between the columns/ frames.
- viii) Cut and remove top portion of bracing strut and diagonals along with top portion of columns/ frames.
- ix) Repeat sequence viii for next lower portion of bracings and columns/ frames, till complete column/ frame is removed.
- x) Refer to [Sketch Sheet No. 3](#) for identification of structural parts of open gantry.

#### 3.17.5 Section – 4:

##### **General Sequence of Dismantling Conveyor Gallery**

- i) Ensure that all precautions as indicated in Section – 1 are taken.
- ii) Remove all mechanical parts like conveyor belt, idlers, deck plates, stringers etc. before removing the gallery structural. Remove all cables, pipes and cable trays.
- iii) Remove all roof and side sheeting including purlins and side runners.
- iv) Provide guy steel ropes on both sides of the trestles in the longitudinal direction tied with firm structure/ foundation at base.
- v) Hold the portion of conveyor gallery between two supports with crane/ derrick. Depending on situation, slinging positions, crane position etc. must be planned and documented. Slings should be tied only at node points.

- vi) Gas cut the end connections without damaging the supports and conveyor gallery. Top end connections to be gas cut.
- vii) Lower the conveyor gallery to ground.
- viii) After lowering on ground, the structures can be removed in small pieces by gas cutting.
- ix) Refer [Sketch Sheet No. 4 and 5](#) for identification of structural components of conveyor gallery.

### 3.17.6 Section – 5

#### **General Sequence of Dismantling EOT Crane**

- i) Ensure that all precautions as given in Section – 1 are taken.
- ii) Dismantle all gear boxes, motors, electrical panels etc. and bring them down to ground.
- iii) Dismantle Trolley structural and hook block using crane/ derrick/ Repair trolley. Trolley assembly may be dismantled as a unit if crane or repair trolley capacity is available.
- iv) Dismantle driver's cabin using crane/ derrick.
- v) Tie end carriage with existing gantry girder and building structural.
- vi) Dismantle bridge girders one by one using crane/derrick.

### 3.17.7 Section -6

#### **General Sequence of Dismantling of Trestles/ Towers**

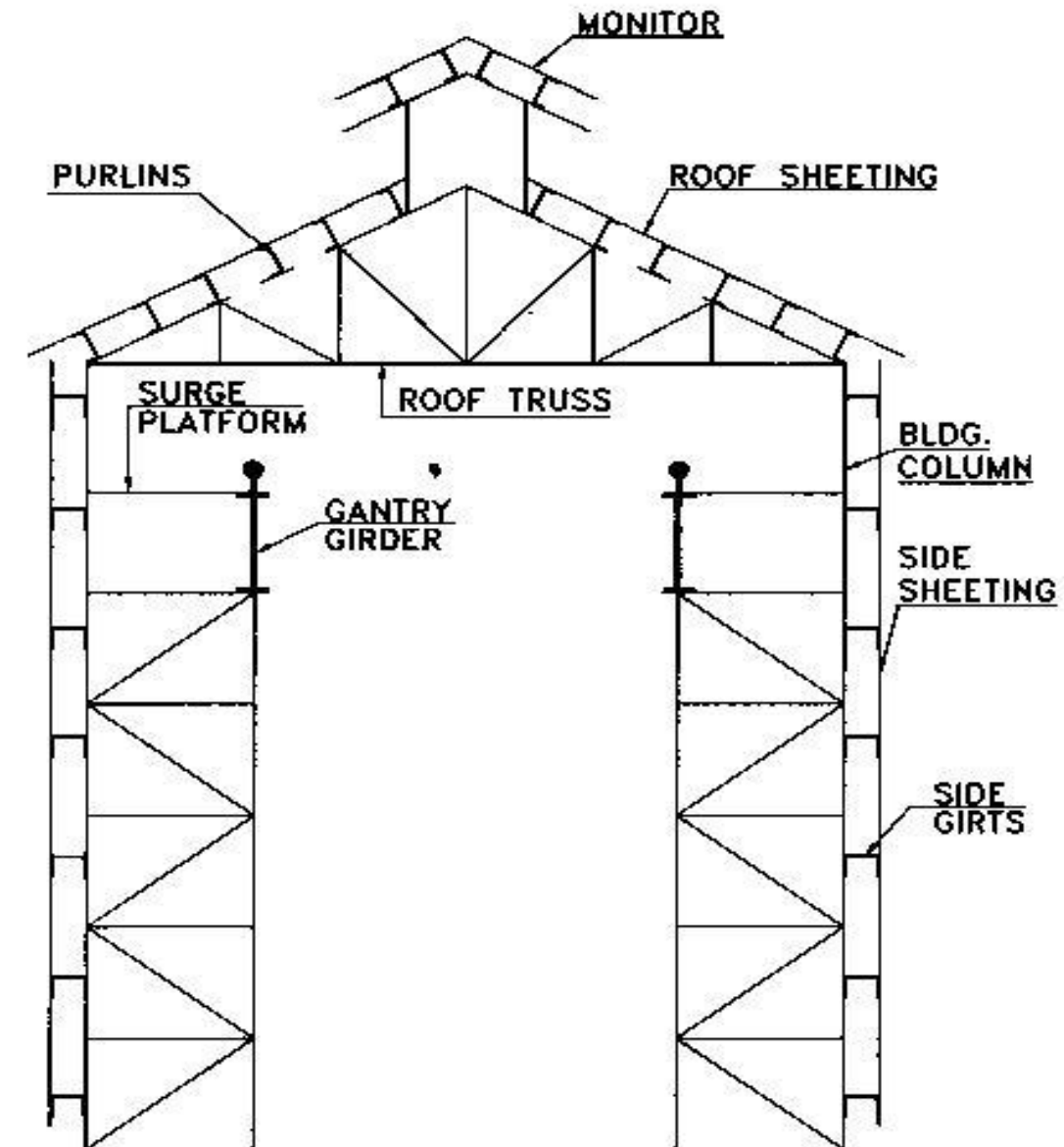
- i) Ensure that all precautions as given in section -1 are taken.
- ii) Provide the steel guy ropes / steel structural stays on both sides longitudinally & across the trestle/tower based on height, ground condition and type of trestles & tower.
- iii) The steel structural inclined stays shall start from minimum one third heights of the trestle / tower from the ground. The adequate sized steel stays to be fixed at a slope between Min 1:4 and Max. 45 degree. the base of the stay to be anchored on a levelled firm ground with adequate size base plate and H D Bolts. The stays shall be on both sides of the tower/ trestle. Size of the stay to be ascertained based on size of the trestle & tower. Guy rope on both sides in across direction to be provided as per site requirements and trestle/ tower condition.
- iv) Adequate sized steel rope can also be used both side longitudinally as well as across as per requirements and site layout and conditions. The base of the steel rope to be anchored to firm structure / object.
- v) The trestle/ tower to be preferably hold with adequate capacity crane and can be dismantled in single length or multiple short lengths depending upon the height & size of the trestle & towers. If dismantling by crane is not feasible, then manual dismantling in pieces starting from top is to be taken up.

- vi) Before lifting with crane, it is to be ensured that the cut portion is detached completely.
- vii) The stays at the top must be at minimum height of  $H/3$  of the tower at each stage of dismantling.

***NOTE: All above sections are the recommended practice. Site & structure specific dismantling sequences of steel structures are to be prepared at site based on above.***

SKETCH SHEET NO.1  
SHEET '1' OF '2'

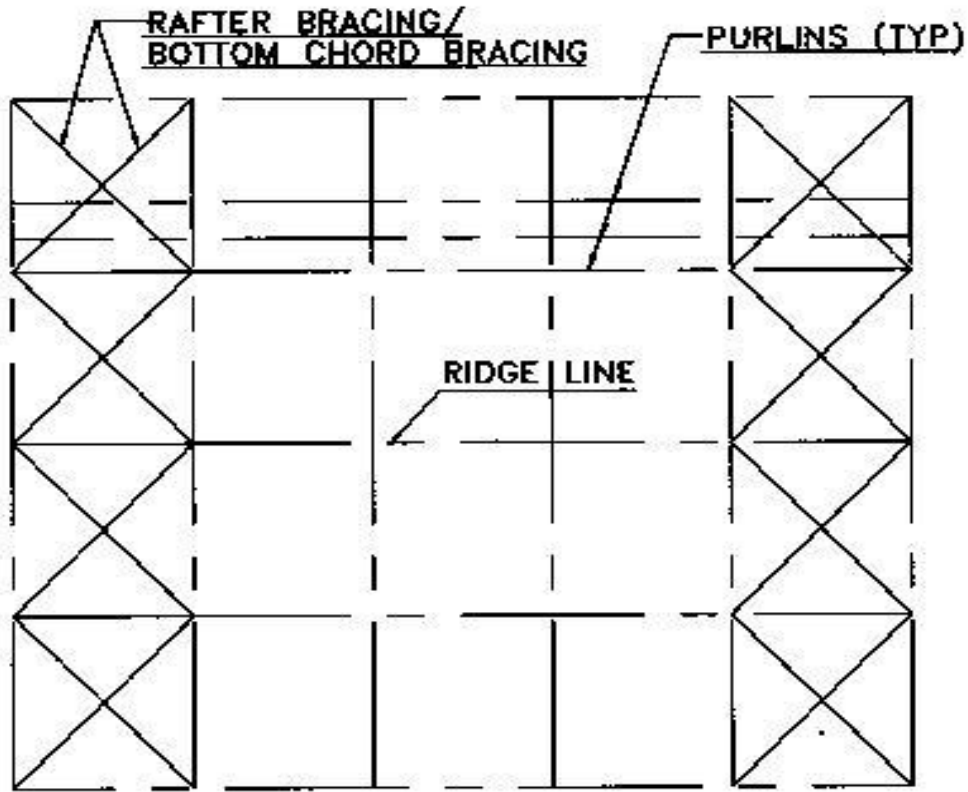
DETAIL OF SHED TYPE BUILDING  
SHEET '1' OF '2'



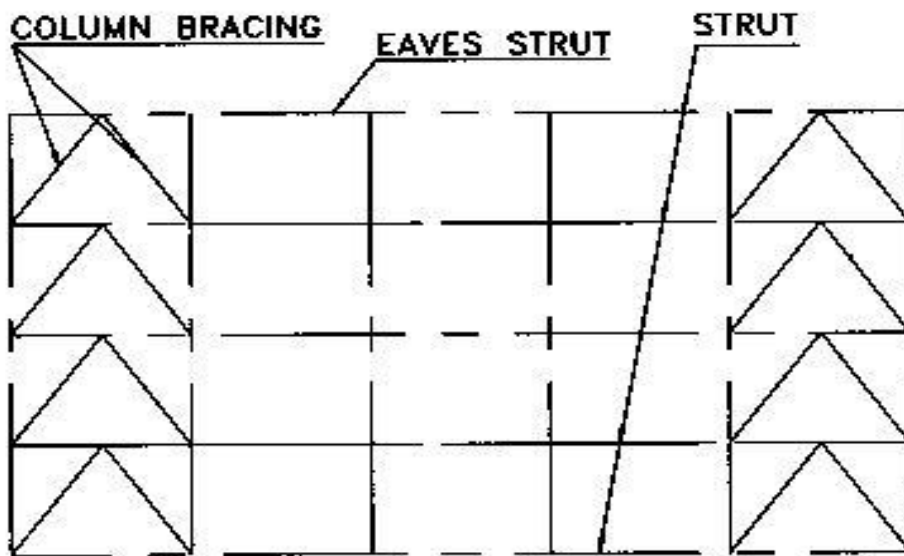
CROSS SECTION OF BUILDING

SKETCH SHEET NO.2  
SHEET '2' OF '2'

DETAIL OF SHED TYPE BUILDING  
SHEET '2' OF '2'



ROOF PLAN

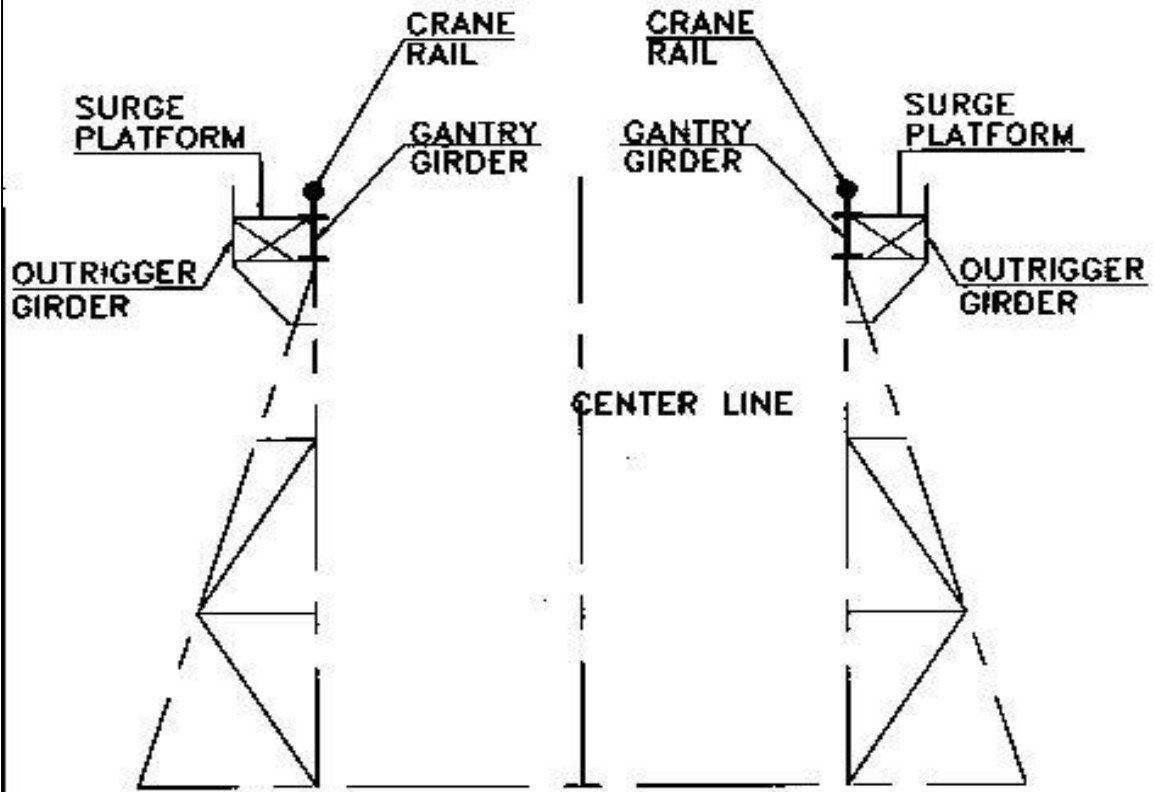


ELEVATION

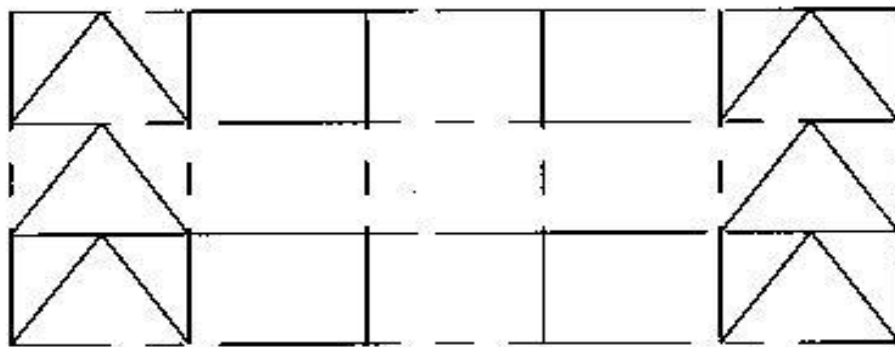


SKETCH SHEET NO.3

DETAIL OF OPEN GANTRY



SECTION OF OPEN GANTRY



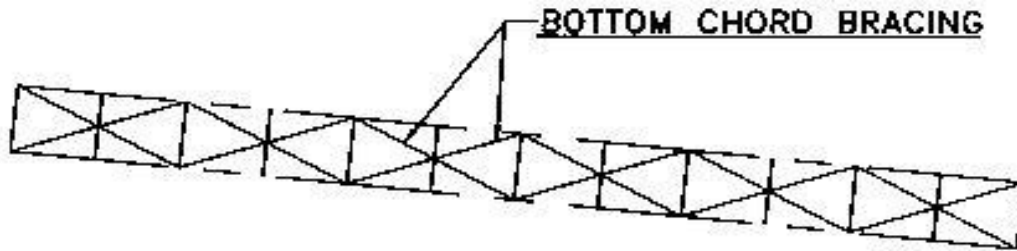
ELEVATION

SKETCH SHEET NO.4

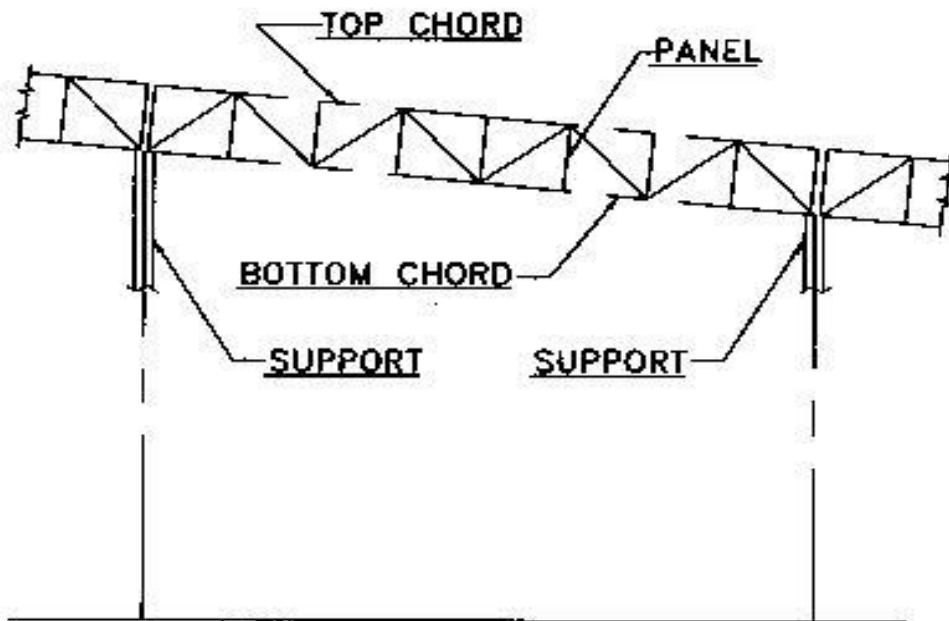
SHEET '1' OF '2'

DETAIL OF CONVEYOR GALLERY

SHEET '1' OF '2'

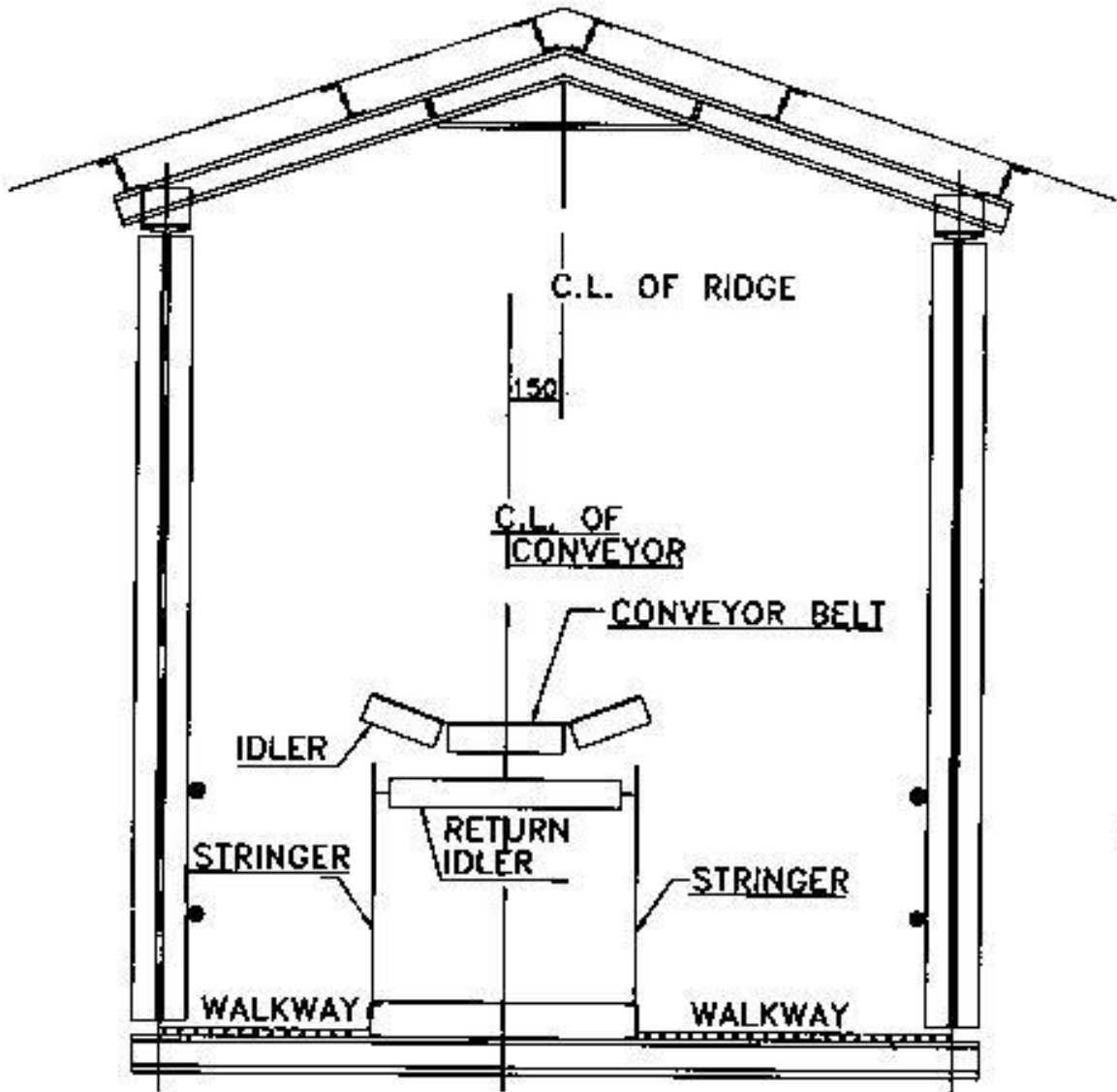


PLAN OF BOTTOM CHORD AND  
TOP CHORD BRACING



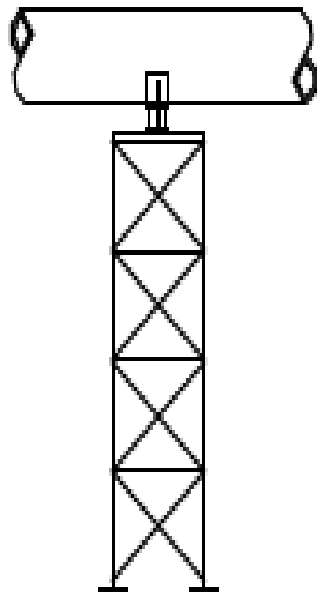
ELEVATION

SKETCH SHEET NO.5  
SHEET '2' OF '2'

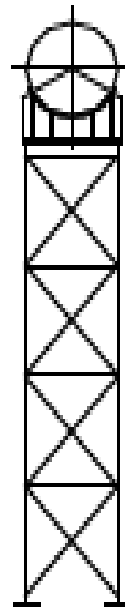


TYPICAL CROSS SECTION OF CONVEYOR GALLERY

SKETCH SHEET NO.-06  
SHEET 1 OF 2

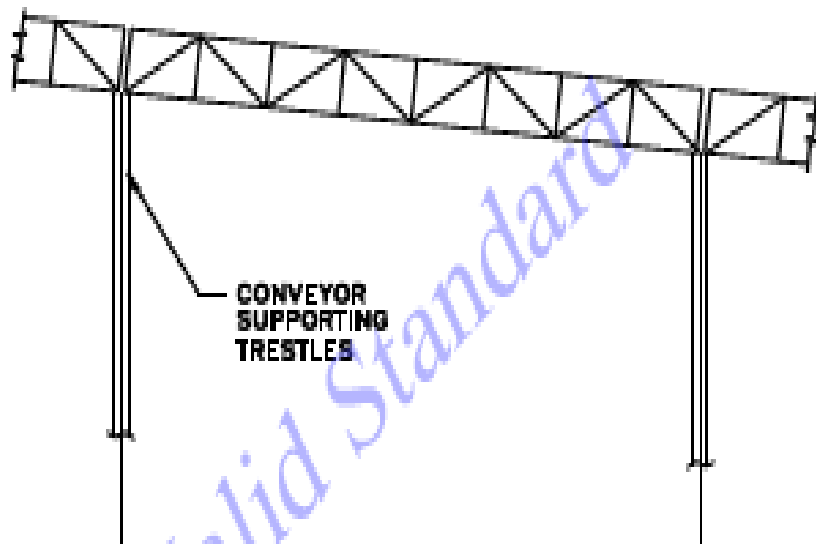


ELEVATION

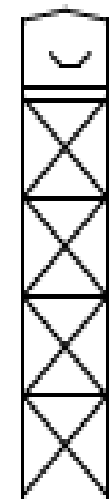


SIDE VIEW

PIPE SUPPORTING TRESTLES



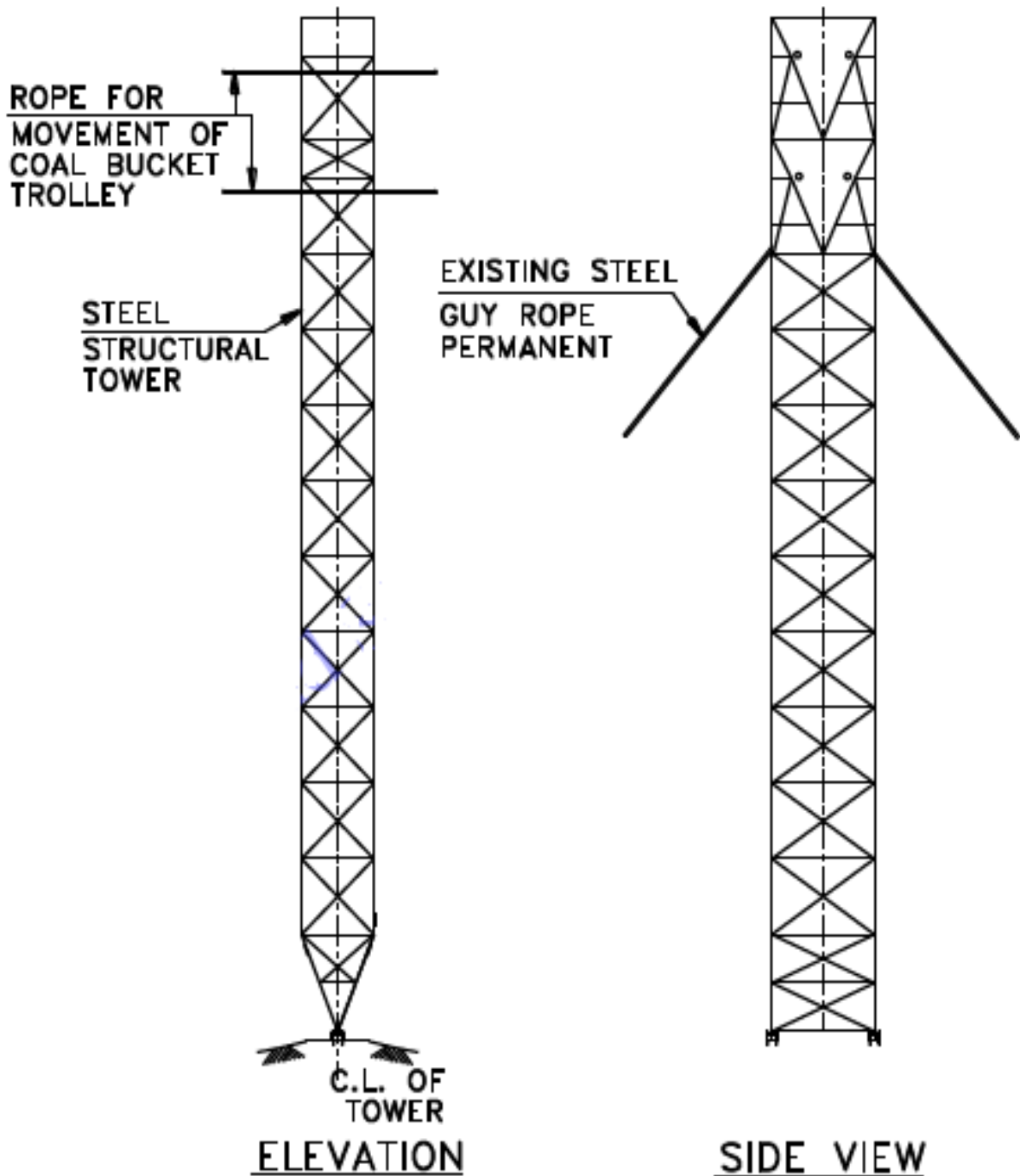
ELEVATION



SIDE VIEW

CONVEYOR SUPPORTING TRESTLE

SKETCH SHEET NO.-06  
SHEET 2 OF 2



OVERHEAD COAL BUCKET TOWER

NOTE :-

ADEQUATE STAYS AND GUY ROPE AND BASE  
LOCKING TO BE ENSURED BEFORE DISMANTLING

### **3.19 Attachment -2**

#### **Recommended Practice for Dismantling and Rearranging (D&R) facilities**

The following practices are strongly recommended for all “large” D&R projects. Sites electing not to adopt any of these practices must have an alternative better practice that is at least equal to those not adopted.

#### **1. Equipment Identification**

- i) Use different colour paints or stickers on equipment, piping, or electrical to be removed to distinguish it from equipment, piping, or electrical to remain.
- ii) Identify both what is to be removed and what is to remain.
- iii) Use different colours to identify the presence of asbestos, lead, etc. and non-hazardous coatings.
- iv) Use unique colour paint, stickers, or tags to identify the exact location of subsequent breaks being performed by the contractor personnel.
- v) Signs or posters describing the identification method including examples of the actual colours or tags must be posted in strategic locations throughout the work area
- vi) The integrity of the markings should be reviewed throughout the life of the project.

#### **2. Utilities diversion/ isolation**

- i) Executing Authority should perform isolation and all utility diversion activities. As a best practice, the facilities should be completely isolated (de-energized, drained, blanked out, etc.) before the work to begin.
- ii) For diversion/ isolation of electrical utilities, prior approval/ permit shall be taken from concerned Electrical Department or Electrical Maintenance Deptt.
- iii) For diversion/ isolation of various gas/ steam pipe lines, prior approval/ permit & clearance for dismantling of pipes shall be taken from concerned department or from Fuel / Energy Management Department as applicable.
- iv) For diversion/ isolation of underground sewer line, storm line and other service water lines, prior approval/ permit shall be taken from Civil Department/ Concerned Department.

#### **3. Auditing**

- i) Conduct D&R focused audits separate from the site’s normal audit process.
- ii) Participants on the audit must be trained to recognize unique D&R hazards and be knowledgeable of the D&R job plan.
- iii) Daily focused D&R audits to be conducted.
- iv) Audit team shall comprise of at least a Safety Department, operating area representative, and D&R contractor supervisor.

#### **4. Electrical**

- i) All persons performing demolition & rearranging of electrical conduit, cables or conductors must be trained.
- ii) Provide general “electrical safety awareness training” to D&R contractor personnel not engaged in electrical demolition & rearranging.
- iii) Identification and marking of circuits must be performed by personnel with long-term site experience.
- iv) Remove all fuses from motor control centres.
- v) If lighting panels must remain active, determine how energized electrical panels and circuits will be clearly identified and the location communicated to the D&R contractor.

## **5. Building and Process Decontamination**

- i) De-inventory and flush all process vessels, storage tanks, receivers, pumps, and piping systems of all residual chemicals.
- ii) Written authorization from the consultants/ engineers is required before torch cutting any vessels, tanks, or piping carrying flammable liquid or gas.
- iii) Positive verification of removal of flammable liquid, gas, or residual materials by purging before authorizing torch cutting.
- iv) Remove gas from large fixed refrigeration units.
- v) Open process equipment inspection ports/ nozzles for internal inspection.
- vi) Open all low point equipment and piping systems drains and leave all valves in open position.
- vii) Open all jackets and coils and utility side of heat exchangers.
- viii) Decontaminate any process equipment/ piping systems that are not “visually clean”.
- ix) Open, inspect and clean, if necessary, ventilation ductwork.
- x) Clean building ditches, trenches and pumps.

## **6. Building Isolation**

- i) Define and identify any process and/ or service piping systems that must be relocated to isolate the building.
- ii) Define and identify any electrical services that must be relocated to isolate the building.
- iii) Use a service of person with long-term site-specific experience to physically break all electrical, utility, and process piping. Ensure Positive Isolation of the equipment/ system from electrical source or any other energy source.

## **7. Rigging, Mechanical and Manual Lifting**

- i) Treat all rigging and mechanical lifting jobs as “critical” lifts.
- ii) Rigging plan review includes the following:
  - a. Contractor rigging training.

- b. Crane operator certification.
  - c. Crane certification and inspections.
  - d. Chain fall, hoist, sling inspections.
  - e. Routes of "travel".
- iii) Job supervisor of contractor will plan all mechanical lifts, including the use of ropes. Equipment drawings need to be obtained to determine equipment weights. Allowances may have to be added to the weights due to residual product, catalyst, and/ or caking if the equipment could not be adequately cleaned.
  - iv) Weights of platforms, piping, etc., that will remain on the equipment when it is being dismantled must also be determined.
  - v) Verify contractor employees involved in any form of rigging have been adequately trained or perform on-site rigging training.
  - vi) Designate specific operators of freight elevators and provide training.
  - vii) All load-conveying equipment must be labelled with its capacity. Skilled and qualified operators on all demolition equipment.
  - viii) Equipment operator training to be verified through review of training documentation.
  - ix) Overhead hoisting equipment and supports left in the area must be inspected by the job supervisor of the contractor.
  - x) Only steel chains and slings shall be used for securing/ supporting heavy loads and use of Manila ropes, Fibres ropes in rigging activities shall be strictly prohibited for heavy loads greater than 70 Kg.
  - xi) Limit manual material handling and lifting to a maximum of two persons; no manual material handling or lifting with more than two individuals is allowed.
8. **Staffing:**
- i) Contractor with safety knowledge, safety resources dedicated to the D&R project to be utilized.
  - ii) Contractor is to utilize experienced operators, mechanics, and resident contractor employees for decommissioning and decontamination.
  - iii) Contractor is to utilize experienced operators and mechanics.
  - iv) Contractor is to engage qualified electrical resource dedicated to follow electrical D&R fieldwork.
  - v) Contractor-provided safety supervisor to be assigned to continuously monitor contractors with inexperienced workers regardless of size of workforce.
  - vi) Require contractor to submit proposed workforce makeup, i.e., experienced workers vs. inexperienced workers, and worker to supervisor ratio.

9. **Communications**

Communicate safety expectations and requirements clearly and early in the bidding process. Hold weekly/ daily safety/ schedule meeting between



concerned department and operating area personnel and D&R contractor project management and field supervisors and safety supervisors.

**10. Identification of Area with similar Hazards**

Develop a plan that requires sampling of all homogenous areas for the presence of hazardous materials such as asbestos, lead, etc.

**11. Contract Bid Preparation**

As a minimum, involve the following in the bid package preparation:

- i) Contractor safety representative.
- ii) Plant safety resource.
- iii) Operating area owner representative.
- iv) Plant environmental resource
- v) Contract administration
- vi) Electrical resource
- vii) Mechanical and rigging resource.
- viii) D&R project team resources

As a minimum, include in the bid package the following:

- i) Well written, clear, and detailed scope of work.
- ii) All relevant safety procedures.
- iii) List of required submittals.
- iv) Waste disposal guidelines.
- v) Lead, asbestos, and other hazardous coatings assessments.
- vi) Examples of relevant work, flame, etc. permits.
- vii) Barricading requirements.
- viii) Clear and concise worker training requirements

**12. Contractor Selection**

Following points to be considered:

- i) Competent contractors having records of self-initiative approach for safety measures.
- ii) Contractor having attitude & behavioural dedication towards safety.
- iii) Competent contractors having adequate mechanized resources.
- iv) Competent Engineers, Job supervisors, safety supervisors and other competent staffs for various works related with demolition.
- v) Capability to mobilize adequate resources for completing the work speedily with adequate safety measures.

- vi) No default case found for compromising safety measures for any previous orders.
- vii) Contact other sites for performance history, if possible.
- viii) Select electrical contractor to perform electrical cable and conduit D&R.
- ix) Select authorized contractors to perform lead and asbestos removal.

### **13. Miscellaneous**

- i) The written Job Plan must detail that the work must be stopped, re-evaluated, and a new plan developed if any condition changes. It must include the process to be used and persons who must be involved in developing the new plan.
- ii) Develop a project-specific disciplinary process that is focused on the contractor supervision's accountability for the actions of their workers rather than one that focuses solely on the workers.
- iii) Use task-specific work and hot work permits.
- iv) D&R is truly "reverse construction." The planning of the work must take this into account. As an example, small piping, lighting, instruments, steam and trap manifolds, etc. should be removed first around major pieces of equipment prior to their dismantling.

### **3.20 Attachment -3**

#### **Recommended Planning Checklist for Dismantling and Rearranging (D&R) Facilities**

- 1. Intent:** This checklist is to be used during the planning of D&R. It lists items that should be evaluated before D&R on facilities, buildings, or equipment takes place.
- 2. Regulations**

All regulations which govern D&R activity must be complied with.
- 3. Pre-Assessment**

Prior to conducting a field assessment of the area, equipment, or facilities to be D & R'd, a knowledgeable/ competent person should conduct a pre-assessment to establish background information and scope of D&R.

  - i) Identify the products produced at the facility or in the equipment being D & R'd and their respective health and physical hazards.
  - ii) What chemicals were used in the process?
  - iii) How and when the facility or equipment was idled, mothballed, or decontaminated?
  - iv) Is the area or equipment considered "clean," i.e., are there any concerns with re-use of scrapped material?
  - v) Where will scrap be processed?

- vi) What methods/ tests will be needed to determine the state of decontamination?
- vii) What materials can be recycled?
- viii) Where and on what equipment will torch cutting be allowed or will cold cutting be required throughout?
- ix) Will the entire facility or area be D&R'd or are only certain pieces of equipment within the area being removed?
- x) Is equipment (vessels, etc.) to be removed whole or cut up in pieces?
- xi) Know weights of equipment, vessels, etc.
- xii) What method will be used to distinguish between equipment to be removed and equipment to remain?
- xiii) Will any safety or control feature be temporarily or permanently disabled? How will this affect operating equipment?
- xiv) What is the current operating/ energized state of the area?
- xv) How will the equipment be, or is it, isolated from pressurized or energized sources (electrical, service, process, etc.)?
- xvi) Have equipment changes or modifications occurred that are not reflected in the system documentation?
- xvii) What is the proximity of area, equipment, or facilities being D&R'd to occupied area/ operational areas?
- xviii) Will access into the area by those not involved in the D&R be required? If so, what routes will they use and what protections will be required for them?
- xix) Will confined space entry be necessary?
- xx) Is there a possibility of ground or soil contamination?
- xxi) What is the degree of unknown underground services? Will extensive hand excavation be required?
- xxii) Do pits that have been opened by removal of equipment contain residual lubricants, finish paints or other flammable liquids?
- xxiii) Do pits need to be cleaned prior to burning and welding around or above them?
- xxiv) Are there any biological hazards associated with residual materials contained in pits? (Consult the site industrial hygienist.)

#### **4. Assessment**

Conduct a field assessment of the area, equipment, or facility to be D&R'd. (photograph areas adjacent to the area, equipment, or facilities (if any) being D&R'd to be used to identify damage done to them in the event it occurs during D&R.)

#### **5. Environmental and Health Related**

- i) Identify location of ditches, trenches, sewers and other routes of possible contaminated runoff. Will monitoring for contaminants in runoff be required?
- ii) Identify coatings containing lead.
- iii) Identify asbestos-containing materials in insulation, roofing, flashing, and other coatings and materials.
- iv) Will large enclosures be needed to remove asbestos-containing material?
- v) Check for refractory ceramic fibre (RCF) materials such as firebrick in boiler linings, etc.
- vi) Analyze process/ chemical residue.
- vii) Test for cadmium in high-temperature coatings etc.
- viii) Check for the presence of biological hazards such as bird droppings, vermin, etc.
- ix) Identify mercury-containing equipment such as lighting ballast and tubes.
- x) Will the currently used landfill accept asbestos, lead, etc. contamination?
- xi) Will contaminated soil be encountered?
- xii) Consider dust, smoke, noise, and vibration created by D&R activity and the effect it may have on adjacent areas and equipment.

## **6. Structural Related**

- i) Condition of the structure; has it been idled for an extended period of time and deteriorated?
- ii) What temporary or permanent bracing will be required for equipment or structures being removed or remaining?
- iii) Overhead electrical conductors in close proximity?
- iv) Proximity to other structures not being dismantled or rearranged.
- v) Type of structure (steel, masonry, combination)?
- vi) Composition and condition of roof (built-up, precast concrete, transit, brittle)?
- vii) Allowable roof and floor loads?
- viii) Existing elevator capacities?
- ix) Location and conditions of any confined spaces?
- x) Basement and sumps involved?
- xi) Presence and location of under piping and electrical feeders?
- xii) Coatings, insulation, mastics (flammability, lead, asbestos)?
- xiii) Do combustible metals such as titanium with an oxide coating glass / glass – wools exist?
- xiv) Vessels empty or do they contain material which adds weight?

## **7. Planning**

Once the pre-assessment and field assessment have been conducted, a preliminary plan must be developed. The plan should be laid out step-by-step and encompass every activity of the project with attention to the safety of D&R crew and other employees.

## **8. Employee Safety**

- i) PPE requirements.
- ii) Fall prevention and fall protection.
- iii) Hygiene and decontamination needs.
- iv) Special training needs
- v) Special medical surveillance required.
- vi) Special clothing.
- vii) First-aid plan and clinic location and injury treatment/management process.

## **9. Miscellaneous Planning**

- i) What governmental permits (federal, state, and local) will be required and who will obtain them?
- ii) Spill-handling procedure, emergency response, and clean up.
- iii) Does the area have adequate ventilation should a spill occur?
- iv) Will temporary containment enclosures create a negative impact on natural ventilation and cause a build-up of flammable vapours?
- v) Fire and explosion response.
- vi) How will fire watch personnel be identified (orange vest, red hardhat, etc.)?
- vii) Traffic control and routing of equipment and personnel.
- viii) Perimeter barricading.
- ix) What analytical test will be required and who will perform them (lead, cadmium, asbestos, organic residue)?
- x) Heavy equipment inspection and operating requirements. Auditing of work (method, by whom, frequency).
- xi) Incident (safety, health, and environmental) reporting needs, by whom to whom).
- xii) Lay down area location.

## **10. Information Provided to the Contractor**

In addition to the standard bid documents, the following should be provided to the contractor performing the work.

- i) Structural engineer reports.

- ii) Results of any and all tests performed (lead, asbestos, chemical, etc.) including location, coding on map, and regulatory consequences.
- iii) History of structure and general conditions.
- iv) Training and certification requirements of supervisors and employees performing the work for asbestos, lead, cadmium, equipment operations, etc.
- v) Weights of equipment and basis of assessment.
- vi) Permit system on site.
- vii) Project manager contact.

#### **11. Information Required from the Contractor**

- i) Methods used to D&R including major equipment to be used.
- ii) Fall prevention and protection plan.
- iii) Relevant supervisory and employee training records.
- iv) Lifting and rigging plans.
- v) Lay down area requirements including trailers for supervision, lunch, change rooms, showers, etc.
- vi) Decontamination trailer requirements (if needed).
- vii) Detailed plan for controlling dust (foot and airborne) and other identified contaminants.

#### **12.0 Training:**

Employees involved in the dismantling shall receive training from a competent & qualified person. The purpose of the training is to recognize any hazards associated with the work in question. Training shall consist of:

- i) the nature of height work hazards
- ii) the correct procedures for dismantling
- iii) the design criteria, maximum intended load carrying capacity, and intended use of the work platform, lifting tackles, access system, climbing system, winch system, lifting system, man lifter system, various anchorages, lifelines, procedures for height work etc.

Employees who perform work while at height shall be trained by a qualified person so they can recognize hazards associated with the type of scaffolding, access, lift system etc. being used and understand the procedures to control those hazards. Training will cover the following topics as necessary:

- i) The nature of any electrical hazards, fall hazards, and falling object hazards in the work area.
- ii) The correct procedures for dealing with electrical hazards and for erecting, maintaining, and disassembling the fall protection systems and falling object protection systems used.

- iii) The proper use of the height facilities and the proper handling of materials on the system being used.

The maximum intended load and the load carrying capacities of the supports system, work platform, cages, cradles, access system, ropes, man-lifters, winches, life lines , anchorages etc.

**13.0 Records:**

- i) Record of work permit for demolition work shall be kept for at least one year.
- ii) Records for incident/ accident are to be maintained at the department at least for five years.
- iii) Records of tests for the equipment, slings, cage, rope ladders etc being used for demolition shall be kept for the period of work.

**Reference:**

1. IPSS: 1-11-031-17 "Safety Guidelines for demolition of Building and Structure"
2. TSL Safety Standard, SS/ENGG-04