

No. 12(6)2014-SD-I
Government of India
Ministry of Steel
Udyog Bhawan, New Delhi

**Advertisement for the post of Director, National Institute of Secondary Steel
Technology (NISST), Mandi Govindgarh**

Applications are invited for the post of Director, National Institute of Secondary Steel Technology (NISST), Mandi Govindgarh, Punjab. The details of the post are as under:-

1.	Name of Organisation	National Institute of Secondary Steel Technology (NISST)
2.	Name of the Post	Director (Head of the Organisation)
3.	No. of vacancy	One (1)
4.	Place of posting	Mandi Govindgarh (Punjab)
5.	Mode of Recruitment	Transfer on deputation
6.	Scale of pay	E-8 (Rs.51,300-73,000) - (Pre-revised)

7. Profile of the Organisation

NISST aims to be a single source for all the requirements of the secondary steel sector by various means like providing trained manpower to the secondary steel sector by way of both long term and short term courses, extend consultancy service to the industry, provide research & development and to undertake such projects for the industry, to provide technology outputs, act as a depository of all relevant information and knowledge and most importantly to provide an interface among the industry and educational/research institutes in secondary steel technology and re-rolling industry.

8. Job Description and Responsibilities

The Director shall be the principal executive officer of the institute and head of its academic, administration and financial activities and business. He/she should look after all the affairs of Institute subject to control and directions of the Board.

9. Eligibility Conditions as on 01.07.2018:

- 1) Officers from Public Sector Undertakings under the Ministry of Steel with 3 years' service in the pay scale of E-7/E-8 or 5 years' service in the scale of E-6/E-7 as the case may be;
OR
- (2) Officers within the organization (NISST) having at least 3 years' service in grade of E-7 or 5 year's service in the scale of E-6.

10. Educational qualifications (Essential & Desirable)

A: Essential

Master's Degree in Metallurgical Engineering or its equivalent from a recognized University

B: Desirable

Ph.D. in Metallurgical Engineering/Material Science

11. Experience

A: Essential

- a) At least 20 years' experience in the steel industry with knowledge of the latest technology developments in integrated and secondary sector;
- b) Five years' Administrative experience as Chief or Head of the Department/ Division of an organization; and
- c) Should be well conversant with the problems and prospects of the Iron & Steel Industry with special emphasis on the secondary steel sector.

B:Desirable

Experience of conducting courses on Iron & Steel manufacturing and evolution of feasibility studies or detailed project report consisting of energy audit, pollution tests, quality and product development, R&D Projects etc.

11. Upper Age Limit : 55 years

12. PERIOD OF DEPUTATION:-

The Director of the Institute shall be appointed by the Board for a period of five years at a time. Such Director shall be eligible for re-appointment for one or more terms of three years each at a time to be decided by the Board **subject to the age limit of 65 years.**

13.

- Eligible and willing officers who can be spared immediately in the event of their selection may apply (in duplicate) in the proforma attached (Annexure-I) through proper channel.
- The forwarding authority should verify that:-
 - (i) the particulars furnished by the officers are correct and that
 - (ii) no vigilance case is either pending or contemplated against them.
 - (iii) Integrity certificate and a certificate regarding penalties, if any, imposed on them during the past service should also be furnished.
- The applications may be forwarded to Section Officer, SD (I), Ministry of Steel, Udyog Bhawan, New Delhi 110107 with ACRs/APRs for the last five years and other certificates/documents.
- The application should also be sent on the following e-mail id (d1steel@nic.in). However only physical application with all the required documents and complete in all respects received shall be considered.
- Last date of receiving application is 30th November, 2018.
- Applications received after the last date or found incomplete will not be considered.



Annexure-I

Proforma for application to the post of Director, NIIST

1. Name (In capital letter) :
2. Father/Husband's Name :
3. Date of Birth :
4. Designation of the Applicant (In full) :
5. Address for communication :
6. Tel. No. Office: Residence:
Mobile No.: E Mail address
7. Office Address :
8. Eligibility Criteria:-

	As per job description	Possessed by the officer	Whether eligible or not
Educational/professional qualification (along with the name of Institution)			
Pay Scale			
Length of service in eligible pay scale			

9. Positions held during the preceding ten years:-

S.No.	Designation, and place of posting	Organisation	From	To	Pay scale

10. Nature and duration of experience relevant for the advertised post and job description

Sl.No.	Designation and place of posting	Organisation	From	To	Pay scale

11. In case the candidate is holding the present post on lien/deputation basis:-

- a) Name of the organisation in which the lien is held.
- b) The date from which the lien is held
- c) Date from which candidate is on deputation

12. (a) whether any punishment awarded to the applicant during the last 10 Years, if yes, the details there of

Y	No
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12.(b) whether any disciplinary action or inquiry is going on against him as far as his knowledge goes. If yes, the details thereof.

Y	No
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I certify that the details furnished by me in Cols. 1 t 12 are true and I am eligible for the post. I further submit my willingness that I will join the post, if selected.

Date

(Name and signature of the applicant)

(To be filled by the Ministry/Department/PSU/Organisation concerned)

It is certified that the particulars furnished above have been scrutinised and found to be correct as per official records.

Signature & Designation of the
Competent Forwarding Authority
with Tele. No. & office Seal