



नेशनल इंस्टीट्यूट ऑफ सेकेंडरी स्टील टेक्नोलॉजी
(इस्पात मंत्रालय, भारत सरकार द्वारा स्थापित)
National Institute of Secondary Steel Technology

(Estd. by Ministry of Steel, Govt. of India)

NABL Accredited & BIS Recognized Laboratories

स. सं० NISST/RTI/TA/2022/8066

दिनांक 20.10.2022

To,

The Chief Information Commissioner,
Room No. 401, 4th Floor,
Baba Gangnath Marg, Munirka,
New Delhi-110067.

Subject : Third party audit of proactive disclosure of Public Authority Ministry of Steel,
New Delhi u/s 4 of the RTI Act-2005-reg.

Sir,

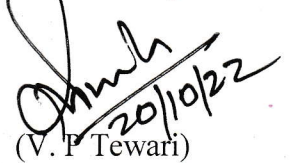
Section 4 of RTI Act 2005 imposes obligations on Public Authorities to disclose certain information Suo-moto. For ensuring compliance of disclosure under section 4 of act, DOPT issued guidelines vide OM No. 1/6/2011-IR dated 15.04.2013, which inter-alia provided that each Ministry/Department shall get its proactive disclosure package audited by third party every year.

Accordingly, National Institute of Secondary Steel Technology, (NISST) Mandi Gobindgarh, Punjab, was nominated to conduct third party transparency audit of Ministry of Steel, New Delhi.

As per self-appraisal report & Suo-motu disclosure of information by Ministry of Steel, at their Website under RTI Act, the Summary Report is enclosed at Annexure – 1.

Thanking you,

Yours faithfully,

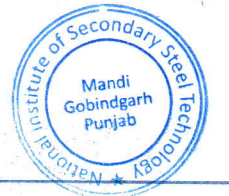

(V. P. Tewari)

Dy. Director (P&A)

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Encl: as above



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PAN No. AAAAN0773A, GSTIN : 03AAAAN0773A1ZB

SUMMARY REPORT

SUBJECT:-Third party audit of proactive package under section 4 of RTI ACT 2005 for the year 2021 -22

NAME OF AUDITEE PUBLIC AUTHORITY:- MINISTRY OF STEEL(MOS),GOVT.OF INDIA.

NAME OF TRAINING INSTITUTE CONDUCTING AUDIT:-NATIONAL INSTITUTE OF SECONDARY STEEL TECHNOLOGY (NISST)

AUDIT PROCESS:

1. Gone through Ministry of Steel self-appraisal report on the subject.
2. Checked veracity with the website of Ministry of Steel.

OBSERVATION:

The observations are as follows:

- 1. Organization and function:-**This constitutes of 13(Thirteen) subheads which are as under:
 - 1.1 Particulars of its organization, functions and duties [Section 4(1)(b)(i)] :** -Agreed with the Public Authority (MOS) under this subhead.
 - 1.2 Power and duties of its officers and employees [Section 4(1)(b)(ii)] :** - Agreed with the Public Authority (MOS) under this subhead except 1.2.3 & 1.2.4.
 - 1.3 Procedure followed in decision making process [Section 4(1)(b)(iii)]:-**Agreed with the Public Authority (MOS) under this subhead.
 - 1.4 Norms for discharge of functions [Section 4(1)(b)(iv)]:-**Agreed with the Public Authority (MOS) under this subhead.
 - 1.5 Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]:-**Agreed with the Public Authority (MOS) under this subhead.



- 1.6 Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]:** - Agreed with the Public Authority (MOS) under this subhead.
- 1.7 Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(vii)] :** - Agreed with the Public Authority (MOS) under this subhead.
- 1.8 Directory of officers and employees [Section 4(1)(b)(ix)]:** - Agreed with the Public Authority (MOS) under this subhead.
- 1.9 Monthly remuneration received by officers & employees including system of compensation [Section 4(1)(b)(ix)]:** - Agreed with the Public Authority (MOS) under this subhead.
- 1.10 Name, designation and other particulars of public information officers [Section 4(1)(b)(xvi)]:** - Agreed with the Public Authority (MOS) under this subhead.
- 1.11 No. Of employees against whom Disciplinary action has been proposed/taken (Section 4(2)):** - Agreed with the Public Authority (MOS) under this subhead.
- 1.12 Programmes to advance understanding of RTI (Section 26):** - Do not agree with the Public Authority (MOS) under this subhead except 1.12.4.
- 1.13 Transfer policy and transfer orders [F.No.1/6/2011-IRdt.15.4.2013]:**-Agreed with the Public Authority (MOS) under this subhead.
- 2. Budget and Programme:** -This constitutes of 6(Six) subheads which are as under:
- 2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)] :** - Agreed with the Public Authority (MOS) under this subhead
- 2.2 Foreign and domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012) :** - Agreed with the Public Authority (MOS) under this subhead
- 2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)] :-** Agreed with the Public Authority (MOS) under this subhead.
- 2.4 Discretionary and non-discretionary grants [F.No.1/6/2011-IRdt.15.04.2013]:**- The subhead is not applicable as no discretionary and non-discretionary grants are being provided to any State Govt./ NGOs/other institutions by Ministry of Steel.
- 2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1)(b)(xiii)]:-** Agreed with the Public Authority (MOS) under this subhead.



2.6.CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]: - Agreed with the Public Authority (MOS) under this subhead.

3. Publicity Band Public interface:-This constitutes of 5(Five) subheads which are as under :

3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section4(1)(b)(vii)][FNo1/6/2011-IRdt.15.04.2013]:- Agreed with the Public Authority (MOS)under this subhead.

3.2 Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)] : - Agreed with the Public Authority (MOS)under this subhead.

3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public[Section4(3)]:- Agreed with the Public Authority (MOS) under this subhead

3.4 Form of accessibility of information manual/handbook [Section4(1)(b)]:-Agreed with the Public Authority (MOS) under this subhead.

3.5 Whether information manual/ handbook available free of cost or not [Section4(1)(b)] :- Agreed with the Public Authority (MOS) under this subhead.

4. E-Governance: - This constitutes of 7(Seven) subheads which are as under:

4.1 Language in which Information Manual/Handbook Available [F No. 1/6/2011-IRdt. 15.4.2013]: - Do not agree with the Public Authority (MOS) under this subhead.

4.2 When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013] : - Agreed with the Public Authority (MOS) under this subhead.

4.3 Information available in electronic form [Section 4(1)(b)(xiv)]: - Agreed with the Public Authority (MOS) under this subhead.

4.4 Particulars of facilities available to citizen for obtaining information [Section4(1)(b)(xv)] : -Agreed with the Public Authority (MOS) under this subhead except 4.4.2 & 4.4.3.

4.5 Such other information as may be prescribed under Section 4(i) (b)(xvii) : -:- Agreed with the Public Authority (MOS) under this subhead except 4.5.5, 4.5.7 (Not Met) & 4.5.8 (Partially Met).

4.6 Receipt & Disposal of RTI applications & appeals [F.No1/6/2011-IRdt.15.04.2013] :- Agreed with the Public Authority (MOS) under this subhead.

4.7 Replies to questions asked in the parliament [Section 4(1)(d)(2)]: - Agreed with the Public Authority (MOS)under this subhead.

5. Information as may be prescribed:-This constitutes of 1(One) subhead which are as under:



5.1 Such other information as may be prescribed[F.No.1/2/2016-IRdt.17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013] : - Agreed with the Public Authority (MOS) under this subhead except 5.1.4 & 5.1.5.

6. Information Disclosed on own Initiative:-This constitutes of 2(Two) subheads which are as under:

6.1 Item/information disclosed so that public have minimum resort to use of RTI Act to obtain information: - Agreed with the Public Authority (MOS) under this subhead.

6.2 Guidelines for Indian Government Websites (GIGW) is followed (released in February,2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ.: - Partially agreed with the Public Authority (MOS)under this subhead.

