

**F. No. A-12011/1/2025-ESTT**  
**Government of India**  
**Ministry of Steel**  
**Establishment Division-I**

2202, Zone-2 GPOA - 3 Netaji Nagar, New Delhi

E-mail :- [eststeel@nic.in](mailto:eststeel@nic.in)

Dated: - 29.06.2026

**Vacancy Circular**

**Subject: Filling up of one post of Joint Industrial Advisor (General Central Service Group 'A' Gazetted Non Ministerial) in Level - 12 (Rs.78,800-Rs.2,09,200) in Ministry of Steel By Composite Method (Deputation including Short Term Contract or Promotion) - reg.**

Applications are invited from eligible and willing officers to fill up one post of Joint Industrial Adviser (General Central Service Group 'A' Gazetted Non Ministerial) in Level - 12 (Rs.78,800 - Rs.2,09,200) in Ministry of Steel by Composite Method (Deputation including Short Term Contract or Promotion)

**2. Eligibility Conditions for the post of Joint Industrial Adviser :**

Officers under the Central or State Governments or Union territories or Public Sector Undertakings or recognised Research Institutions or Universities or Statutory or Autonomous Organisations—

(a) (i) Holding analogous post on regular basis in the parent cadre or department;

or

(ii) with five years service in the grade rendered after appointment thereto on a regular basis in pay Level-11 (Rs. 67,700- 2,08,700) in the parent cadre or department or equivalent;

or

(iii) with ten years service in the grade rendered after appointment thereto on a regular basis in pay Level-10 (Rs. 56,100- 1,77,500) in the parent cadre or department or equivalent;

and

(b) Possessing the following Educational qualification and Experience:

(i) Bachelor's degree in Mechanical Engineering or Electrical Engineering or Chemical Engineering or Metallurgical Engineering or Electronics and Communication Engineering from a recognised university or institute. ;

and

(ii) Seven years work experience in steel works, steel rolling mills or in a unit manufacturing plant, machinery and machine tools;

or

(iii) Seven years work experience in production, planning, development and research of iron and steel industry including its raw materials.

Note 1.—The departmental Deputy Industrial Adviser in the level-11 (Rs. 67,700-2,08,700) of pay matrix with five years of regular service in the grade and having the educational qualifications and experience prescribed for considering appointment on deputation basis shall also be considered along with outsiders. If the departmental candidate is selected for appointment to the post; it shall be treated as having been filled on promotion.

Note 2.—The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed four years.

Note 3.—The Maximum age-limit for appointment by deputation shall be not exceeding fifty six years as on the last date of receipt of applications.

**3. Job Profile:**

- a) To advice on all technical matters relating to Planning, Development and Growth of Iron & Steel and other related aspects.
- b) Operation of the R&D Scheme of Ministry of Steel "Promotion of Research & Development in Iron & Steel Sector". Appraisal of Research & Development (R & D) proposals for financial assistance and monitoring of on-going R&D projects in the iron and steel sector.
- c) Matters relating to Technology Development through initiatives such as Indo Japan Public Private Collaborative Meetings and NEDO Model Projects with Government of Japan.
- d) All matters relating to Standardization and Quality control/ Technical Regulations in the Iron & Steel Sector.
- e) Matters relating to Development of Indian Standards, Indigenisation of the Foreign Standards, Indigenisation of the steel being imported as per the relevant international standards.
- f) Matters relating to Safety & Disaster Management in Iron & Steel Sector. Matters relating to development of guidelines relating to Safety in the Iron & Steel Sector.
- g) Matters relating to Operationalisation of Awards Schemes of Ministry of Steel.
- h) Matters relating to DGFT such as import of restricted items, EPCG scheme, Input output norms relating to Advance Authorization (AA) Scheme etc. pertaining to the iron & steel sector.
- i) Matters relating to Project Import Scheme for import duty at concessional rates. The scheme pertains to Ministry of Finance, Department of Revenue through the Central Board of Indirect Taxes & Customs (CBIC).
- j) Issues related to Steel Consumption, Steel Consumer Council/Advisory Council.

**4. Regulation of pay and other terms of deputation:** The pay of the selected candidate will be regulated under the provisions contained in the DoP&T OM No. 6/8/2009-Estt.(Pay II) dated 17th June, 2010 as amended from time to time.

**5. Age-limit:** The Maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the last date of receipt of applications.

6. Period of deputation: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed four years.

7. Application of eligible candidates whose services can be spared immediately on selection, may be forwarded in duplicate as per the prescribed proforma (Annexure-I), together with the certificate from the Forwarding Authority as per (Annexure-II) along with the following documents:

(i) Cadre clearance;

(ii) Integrity certificate;

(iii) List of major/ minor penalties imposed if any, on the official during the last 10 years; (if no penalty has been imposed, a 'Nil' certificate should be enclosed);

(iv) Vigilance clearance certificate;

(v) Photocopy of the APARs/ACRs for the last five years attested on each page by an officer not below the rank of an Under Secretary to the Government of India.

8. Application along with required documents may be forwarded to Shri Revati Raman, Deputy Secretary (Establishment-I) Ministry of Steel Room No. 2208, Zone-2, GPOA - 3 Netaji Nagar, New Delhi -110023 within 60 days from the date of publication of the Advertisement in the Employment News/ Rozgar Samachar. Application not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained.

9. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

*K. Thangminlal*  
29-06-2026

(K. Thangminlal)

Under Secretary to the Govt. of India

Ministry of Steel

Tel:- 011-24155807

To :

1. All Ministries/ Departments of Government of India. It is requested that the vacancy may be given wide publicity in their Office and subordinate and attached offices

2. Chief Secretaries of all State Governments.

3. Administrators of all Union Territories.

4. Chief Managing Directors / Managing Directors of all Public Sector Undertakings.

5. Heads of Recognized Research Institutions.

6. Vice-Chancellors of all Universities.
7. Heads of all Autonomous/Statutory Organizations.
8. PSO to Secretary (Steel).
9. AS & FA, M/o Steel.
10. All JS/DDG/EA, M/o Steel.
11. All Divisions/Sections and autonomous organizations / PSUs under Ministry of Steel.
12. NIC, Ministry of Steel - for uploading this vacancy circular on the Ministry's web site.

**Application proforma for the post of Joint Industrial Advisor in Ministry of Steel**

## BIO-DATA/ CURRICULUM VITAE PROFORMA

Self-attested passport size  
photograph

1.	Name and Address (in Block Letters) with telephone number and official e-mail address.	
2.	Date of Birth (in Christian era)	
3.	Date of entry into service	
4.	Date of retirement under central/state Government Rules.	
5.	Education qualifications.	
6.	Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	
	Qualifications/ Experience required as mentioned in the Advertisement/Vacancy Circular	Qualification/experience possessed by the officer
	Essential Qualifications	Essential Qualifications
	Experience	Experience
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.	
8.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	

Office/Instt./Org.	Post Held	Period of Service	From	To	*Pay Level/ Pay Band & Grade pay/Pay scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied
<p>*Important: Pay Level/Pay Band &amp; Grade pay/Pay scale granted under MACP/ACP are personal to the officer and therefore, should not be mentioned. Only Pay Level/Pay Band &amp; Grade pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Level/Pay Band &amp; Grade pay/Pay scale where such benefits have been drawn by the candidate, may be indicated as under:</p>						
Office/Instt./Org.	Pay Level/Pay Band & Grade pay/Pay scale drawn under ACP/MACP scheme	From			To	
09.	Nature of present employment i.e. adhoc or Temporary or Quasi-permanent or permanent	From			To	
10.	In case the present employment is held on deputation/contract basis, please state:					
The date of initial appointment	Period of appointment on deputation/contract	Name of the parent office/organization to which the applicant belongs.		Name of the post and pay of the post held in substantive capacity in the parent organization		
<p>Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.</p> <p>Note: Information under all columns above must also be given in cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.</p>						
11.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.					
12.	<p>Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column.)</p> <p>a) Central Government  b) State Government  c) UT Administrations  d) Public Sector Undertakings  e) Recognised research institutions</p>					

	f) Universities g) Statutory organisations h) Autonomous Organization	
13.	Please state whether you are working in the Ministry of Steel and are in the feeder grade or feeder to feeder grade.	
14.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
15.	Total emoluments per month now drawn.	
Basis pay in the Pay Matrix	Level of pay in the Pay Matrix.	Total Emoluments
16.	In case the applicant belongs to an organization which is not following the central Government Pay-Scales, the latest salary slip issued by organization showing the following details may be enclosed.	
Basic pay with scale of pay and rate of increment	Dearness pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments
17.	Additional information, if any, which you would like to mention in support of your suitability for the post.(This among other things may provide information with regard to:- (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement.)  (Note: Enclose a separate sheet, if the space is insufficient)	
18.	Achievements: The candidates are requested to indicate information with regard to:-  (i) Research publications and reports and special Projects, (ii) Awards / Scholarships / Official Appreciation, (iii) Affiliation with the professional bodies institutions / societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition (vi) any other information.  (Note: Enclose a separate sheet if the space is insufficient)	
19.	Whether the applicant belongs to SC/ST/OBC	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Bio-Data/Curriculum Vitae duly supported by the documents in respect of Essential Qualifications/ Work Experience submitted by me will also be assessed by the Selection Committee at the

time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address: \_\_\_\_\_

Date:

Place:

(Forwarding by the employer)

Name of officer:

Designation:

Ph. No.

Seal

**Annexure-II**

The information provided in the above application by the applicant Shri/Smt./Ms. \_\_\_\_\_ are true and correct as per the details available on records. He/she possesses the educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. It is also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt./Ms. \_\_\_\_\_

ii) His/ Her integrity is certified.

iii) His/ Her APARs/ACRs Dossier in original is enclosed/photocopy of the APARs for the last 5 years duly attested by an officer not below the rank of Under Secretary to the Government of India or above are enclosed.

iv) No Major/ Minor penalty has been imposed on him/ her during the last 10 years.

Or

A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be).

Countersigned

\_\_\_\_\_  
(Employer/ Cadre Controlling Authority with Seal)

Name & Designation:

Telephone No:

Fax no.:

Office seal

Place:

Dated: