



सं. 31016(1)/2016-A5(6)  
No. 31016(1)/2016-A5(6)

भारत सरकार  
GOVERNMENT OF INDIA  
इस्पात मंत्रालय  
MINISTRY OF STEEL  
उद्योग भवन  
UDYOG BHAWAN

नई दिल्ली-110107 Dated 28 Sept. 2016  
New Delhi-110107

Notice Inviting Tender

**Subject:** To invite Online Bid for Rate Contract for supply of Auto Janitor System, Microburst System and their refills & batteries for the Ministry of Steel- regarding

Online Bid are hereby invited at Central Public Procurement (CPP) Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) from reputed, experienced and financially sound companies/firms/agencies for award of **Rate Contract for supply of Auto Janitor System, Microburst System and their refills & batteries** in the Ministry of Steel for a period of two years from the date of awarding the Rate Contract.

2. The bid will be accepted as e-Tender (in two bids system-Technical Bid and Financial Bid) only and intending bidders must be registered with the Central Public Procurement (CPP) Portal.

3. The tender document contains the following enclosures:

- |              |   |   |
|--------------|---|---|
| Annexure-I   | - | Terms and Conditions                                  |
| Annexure-II  | - | Proforma for Technical Bid Submission                 |
| Annexure-III | - | List of Items (Proforma for Financial Bid Submission) |
| Annexure-IV  | - | Details of Bank Account                               |
| Annexure-V   | - | Instructions for Submission of e-Tender               |

4. Important Dates for the invitation of aforesaid Online Bid:

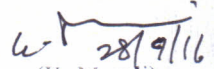
- |                                       |                       |
|---------------------------------------|-----------------------|
| ✓ Publish Date of Bid                 | - 7.10.2016 11.00 AM  |
| ✓ Bid/Document Downloading Start Date | - 7.10.2016 11.30 AM  |
| ✓ Bid Submission Start Date           | - 8.10.2016 09.00 AM  |
| ✓ Bid/Document Downloading End Date   | - 26.10.2016 03.00 PM |
| ✓ Bid Submission End Date             | - 26.10.2016 03.00 PM |
| ✓ Bid Opening Date                    | - 26.10.2016 03.30 PM |

5. The Bid should invariably be accompanied by a Demand Draft of Rs. 10000/- (Rupees Ten Thousand only) in favour of 'Pay and Accounts Officer, Ministry of Steel' payable at New Delhi as Earnest Money Deposit (EMD). The bid received without the requisite EMD will not be entertained. The scanned copy of the Earnest Money Deposit (EMD) along with all requisite documents must be uploaded with the bid and original Earnest Money Deposit (EMD) should be dropped in a sealed cover superscribed with 'Rate Contract for supply of Auto Janitor System, Microburst System and their refills & batteries for the Ministry of Steel in the Tender Box fixed outside Room No. 64, Ministry of Steel, Udyog Bhavan, New Delhi on or before Sept. 2016 by 03.00 P.M.

5. Tender may also be downloaded from the website of the Ministry of Steel ([www.steel.nic.in](http://www.steel.nic.in)).

6. In case, any holiday is declared by the Government of India on the day of Bid Opening Date, the bid will be opened on the next working day at the same time.

7. The Ministry reserves the right to reject or select any bid without assigning reasons thereof.

  
(K. Murali)

Under Secretary to the Govt. of India  
☎ 23061243

Copy with request to upload it on the website of the Ministry of Steel to: NIC, Ministry of Steel

हिन्दी का प्रयोग उपेक्षित नहीं है, पत्र का उत्तर शीघ्र दिया जायेगा।

**Terms and Conditions**

1. The contract for supply of Auto Janitor System, Microburst System and their refills & batteries in Ministry of Steel will be valid for a period of 24 months w.e.f. award of the contract. However, the contract may be further extended as per the requirement of the Ministry or may be curtailed/terminated before expiry of this period owing to deficiency in service after giving one weeks' notice to the selected firm.
2. Payment shall be made by electronic transfer to the account of the firm on submission of pre-receipted, typed bill in triplicate. No advance payment shall be made in any case. Bidder should furnish details of bank accounts in Annexure-IV along with the other requisite documents.
3. Overwriting or correction in any of the tender document is not permissible. The rates should be quoted both in figures and words. If VAT/ any other tax are in addition to the rates quoted, it should be specifically mentioned otherwise it would be presumed that the rates quoted are inclusive of the VAT/ any other tax or installation charge. The conditional bid will not be accepted under any circumstances.
5. The firm must have valid TIN/PAN/VAT/Service Tax Nos.
6. The firm should have a minimum 3 years experience in the operational area. List of present contracts held in three Government Departments may also be enclosed with the quotation.
7. In case more than one bidder quoting the same rates resulting in a tie, the lowest bidder will be decided on the basis of highest turnover during the last 3 years.
8. The firm should be in a position to deliver and install required number of Microburst Systems and Auto Janitor Systems and their consumables on short notice as and when required i.e. within two days from the date of receipt of the order.
9. The firm should be registered with the concerned authorities to carry out the business in this field;
10. The items will be delivered by the firm in Admn. General Division, Room No. 72, Udyog Bhawan, New Delhi and installed at respective locations. No separate installation charge shall be paid.
11. No increase in amount shall be considered during the period of Annual Contract. No other charges like transportation/fare etc., will be payable.

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12. If the supplier fails to supply Auto Janitor System, Microburst System and their refills & batteries within the stipulated time or if the quality of the items is not as per the approved sample, the Ministry shall be free to make necessary purchase from the market at the suppliers risk', cost of which shall be recoverable from the bills or performance security.

13. If the firm commits breach of any of the terms and conditions or is not able to complete the work in time or the quality of work is not of the desired level, the contract will be cancelled and security deposit shall be forfeited and work will be assigned to another firm at the risk and cost of the firm.

14. This Ministry reserves the right to terminate the contract any time without assigning any reason therefore.

15. The firm should not have been black listed by any Government Ministries/Departments nor any criminal case registered/pending against the firm or its owner/partner anywhere.

16. No bidder is allowed to withdraw the tender. In case of withdrawal the EMD shall stand forfeited besides action being taken to black list the bidder.

17. The bidder will indicate the complete address of their firm/office, especially the place from which the items will be delivered and residence address along with telephone numbers and other related information.

18. While submitting the tender each and every page of NIT will be signed by the authorized signatory of the Firm/Agency and submitted alongwith the tender.

19. Instructions for submission of e-tenders (in two bid systems Technical Bid and Financial Bid) are at [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app) which may be carefully followed for submitting this bid.

#### Arbitration Clause

20. Arbitration: In the event of any dispute or disagreement under or in relation to this Agreement or over the interpretation of any of the terms hereinabove contained or any claim or liability of the party, the same shall be referred to the sole Arbitrator to be nominated by mutual consent of both parties therein. The intending party will serve notice in writing upon the other party notifying its intention for appointment of Arbitrator. Should both parties fail to agree on by mutual consent, then Ministry will appoint the sole Arbitrator. The provisions of Arbitration and Conciliation Act, 1996 will apply. The arbitration proceedings will be held in New Delhi. The Arbitrator will give reasons for his award and the award passed by the Arbitrator shall be final and binding upon the parties herein. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996, or of any modifications or re-enactment including the rules framed there under.

21. Pending the finalisation<sup>ob</sup> a dispute, difference or claim or until the arbitral award is published; the Parties shall continue to perform all of their obligations under this agreement without prejudice to a final adjustment in accordance with such award.

22. The contract will be interpreted under Indian Laws and subject to the jurisdiction of Delhi Court.

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### Financial Conditions

1. Average Annual Turn Over of bidder firm during last three year, ending 31<sup>st</sup> March of the previous financial year should be at least Rs. 6 lakh per annum. Documentary evidence to this effect i.e. copy of financial statement of account of firm like Balance Sheet, Profit & Loss Account etc. should be submitted alongwith the other requisite documents.
2. *Earnest Money Deposit (EMD) of Rs. 10,000/- (Rs. Ten Thousand only) in favour of 'Pay and Accounts Officer, Ministry of Steel' payable at New Delhi is to be dropped in a sealed cover superscripted with 'Rate Contract for supply of Auto Janitor System, Microburst System and their refills & batteries in the Ministry of Steel in the Tender Box fixed outside Room No. 64, Ministry of Steel, Udyog Bhavan, New Delhi on or before Sept., 2016 by 03.00 P.M.*
3. Earnest Money Deposit (EMD) of unsuccessful bidder will be returned on finalization of the Maintenance Contract (MC). No interest will be paid on EMD amount.
4. Earnest Money Deposit (EMD) of successful bidder will be returned after submission of the performance security. *Successful bidder shall submit the performance security of Rs.15000/- (Rs. Fifteen thousand only) by way of Fixed Deposit (FD) which will be refunded on satisfactory completion of the contract. No interest will be paid on performance security deposit.*
5. *No exemption will be given to any firm with regard to deposit of Earnest Money Deposit (EMD). However, the firms who are exempted from submission of Earnest Money Deposit (EMD) shall be dealt as per General Financial Rules, 2005 subject to submission of an undertaking from the firm seeking such exemption. Copies of relevant certificates/documents regarding such exemption should be submitted alongwith the bid.*

28/9/16

(K. Murali)

Under Secretary to the Govt. of India



## INFORMATION FURNISHED BY THE FIRM FOR EVALUATION OF TECHNICAL BIDS

Sl.NO.	Particulars	To be filled by the Bidder	
1.	(a) Name of the Firm		
	(b) Address of the Firm		
	(c) Name of the Proprietor		
	(d) Telephone No.		
	(e) Mobile No.		
	(f) Email Address		
2	PAN Number (copy to be enclosed)		
3	TIN Number (copy to be enclosed)		
4	Service Tax Registration Number (copy to be enclosed)		
5	Copies of rate contracts for supply of said items, entered into with at least 3 Govt. Ministries/Department (copy to be enclosed)		
6	Annual Turn over (In Rs.) (copy of financial statement of account like balance sheet, profit and loss account etc. to be enclosed)  (Average Annual Turn Over during last three financial years should be at least of Rs.6 lakhs Per annum.	Year	Annual Turn Over (in Rs.)
		2013-14	
		2014-15	
		2015-16	
7	Details of EMD (i) Amount (ii) DD No (iii) Date (iv) Issuing Bank		
8	Whether terms and conditions of the tender is acceptable?		

It is certified that the above information are true and correct to the best of my knowledge and belief. It is also certified that the firm is not black listed by any Government Ministries/Departments nor any criminal case is registered/pending against the firm or its owner/partner anywhere.

Further it is certified that I/we have read and understood the terms and conditions of the Notice Inviting Tender No 31016/1/2016-AD(G) dated September, 2016 and will abide by them till the completion of the contract period.

(Signature of the authorized person)

Date:

Name;

Place:

Designation

Seal

Note: Bids received without all the details or without the certificate duly signed or without the seal of the firm will be treated as incomplete and unresponsive bid and therefore will be summarily/uprightly rejected and financial bid will not be opened.

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Annexure -III

Financial Bid

S.No.	Items	Rate per unit (in Rs)	Vat (in %) Any other tax
1.	Auto Janitor System		
2.	Microburst Systems		
3.	Refill of Auto Jaintor		
4.	Refill of Micorburst		
5	Battery for both items)		

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## ANNEXURE-IV

## DETAILS OF BANK ACCOUNT

(Real time Gross Settlement(RTGS)National Electronic Fund Transfer (NEFT) facility for receiving payments)

Sl.No.	Particulars	To be filled by the bidder
1.	Name of Account Holder	
2.	Address of Account Holder	
3.	Name of the Bank	
4.	Name and Address of the Branch	
5.	IFSC Code	
6.	MICR Code	
7.	Account Number	
8.	Type of Account	

I, hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institute responsible.

Date:

Name:

Place:

Designation

Seal

Note Please attach a photocopy of the cheque.

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